

March 28, 2012

**Memo to: Members of the Pension Plan the Non-Teaching Employees of the
School Boards of Nova Scotia**

Dear Plan Member:

The Nova Scotia School Boards Association is pleased to announce that, effective January 1, 2012, it has partnered with Morneau Shepell to provide pension administration services for your defined benefit pension plan.

With over 2,500 employees in offices across North America (including an office in Halifax), Morneau Shepell is the largest Canadian-based firm providing human resource consulting and pension and benefits administration and consulting services across North America.

Administration services and data are in the process of being transitioned from the previous provider, Johnson Inc., to Morneau Shepell. This change in service providers will have no impact on either the provisions of the plan or on your pension benefit entitlement. Please note that while administration services of your defined benefit plan are being transferred to Morneau Shepell, administration services for the defined contribution pension plan will continue to be provided by Manulife.

If you have specific enquiries related to your defined benefit pension entitlement, these can now be directed to:

Jean-Francois Turcotte
Morneau Shepell Ltd.
7071 Bayers Road, Suite 3007
Halifax, NS B3L 2C2
Tel: 902-474-3228

We are looking forward to a long and successful partnership with Morneau Shepell in the years to come and anticipate that it will be one which will provide an enhanced level of service to both the NSSBA and its defined benefit pension plan members.

Nova Scotia School Boards Association