

## **SUPERVISION OF STUDENTS**

### **GOVERNANCE POLICY**

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#### **1.0 PRINCIPLES**

- 1.1. The South Shore Regional School Board (SSRSB) believes that the safety of students is a first priority.
- 1.2. The SSRSB will ensure adequate supervision of students during the school day and at school sponsored activities (refer to SSRSB Policy 207: Student Co-Curricular and Extra-Curricular Trips).

#### **2.0 POLICY FRAMEWORK**

- 2.1. This policy complies with the Education Act and other related provincial acts and policies.
  - 2.1.1. Nova Scotia Teachers Union Provincial Collective Agreement
  - 2.1.2. SSRSB Policy 207: Student Co-Curricular and Extra-Curricular Trips

#### **3.0 AUTHORIZATION**

The Superintendent is authorized to issue procedures in support of this policy.

## **SUPERVISION OF STUDENTS**

### **ADMINISTRATIVE PROCEDURES**

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#### **1.0 PROCEDURES**

#### **2.0 RESPONSIBILITIES**

#### **1.0 PROCEDURES**

- 1.1. It shall be the responsibility of the Director of Programs and Student Services to ensure that principals develop duty supervision schedules for those times when students are not in class.
- 1.2. Principals shall verify that all student supervisors are covering properly designated areas, when students are present, as outlined in the schedule.
- 1.3. Supervision of pupils twenty minutes prior to school beginning or after the first bus arrives, whichever is the lesser, during recess, and twenty minutes after school dismissal or after the last bus departs, whichever is the lesser, must be carried out by teachers according to the Nova Scotia Teachers Union Provincial Collective Agreement.
- 1.4. The SSRSB will make every effort to engage supervisory personnel for non-teacher supervisory times as per the Nova Scotia Teachers Union Provincial Collective Agreement.
  - 1.4.1. Where teachers agree to carry out this duty, the SSRSB will pay, at the standard rate, an equivalent amount of school staff to be dispersed as the school staff sees fit.
    - 1.4.1.1. On or before June 30 of each year, the school shall provide the SSRSB with an annual accounting of the monies paid to the school.
  - 1.4.2. Where non-teachers are acting as supervisory personnel, one teacher or member of the school administration must be on call in each school building.
  - 1.4.3. The Consultant for Race Relations, Cross Cultural Understanding and Human Rights, in consultation with the Occupational Health and Safety Officer, will develop a professional development program for non-teacher supervisors to be held at least once each year. The program is to include, but is not limited to:
    - 1.4.3.1. First Aid Training
    - 1.4.3.2. Anti-Bullying Initiatives and Intervention Techniques
    - 1.4.3.3. Reporting Incidents

#### **2.0 RESPONSIBILITIES**

It shall be the responsibility of the Superintendent to ensure these administrative procedures are followed.