

STUDENTS 21 YEARS OF AGE AND OVER

GOVERNANCE POLICY

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1.0 PRINCIPLES

- 1.1. The South Shore Regional School Board (SSRSB) believes in the concept of life-long learning.
- 1.2. The SSRSB is supportive of students who are 21 years of age and over attending appropriate programs to obtain and improve their education.
 - 1.2.1. The Department of Education restricts funding for students 21 years of age and over (Section 5, Sub-section 2 of the Education Act). Therefore it is required that non-funded students obtain permission to enroll in a public school and pay the appropriate tuition fees, as outlined in the Administrative Procedures.
- 1.3. This policy is not applicable to students who are in continuous attendance and who have attained the age of twenty-one but have not yet completed the course requirements in which they were engaged at the time of their twenty-first birthday.

2.0 POLICY FRAMEWORK

This policy complies with the Education Act and other related provincial acts and policies.

3.0 AUTHORIZATION

The Superintendent is authorized to issue procedures in support of this policy.

STUDENTS 21 YEARS OF AGE AND OVER

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1.0 PROCEDURES

- 1.1. The student shall submit a written request to the school principal outlining his/her reasons for returning to school at least one month prior to the beginning of the school year or semester.
- 1.2. The school principal shall determine the validity of the request ensuring that there is adequate space for the student.
 - 1.2.1. The school principal shall consider the student's needs when making his/her decision and may refer the student to the SSRSB's Adult High School Program.
- 1.3. The student shall agree to sign a contract stating he/she will follow the rules of the school and will maintain acceptable marks and attendance levels.
- 1.4. When the school principal is willing to accept a student 21 years of age and over into his/her school, the principal shall recommend approval for admittance to the Director of Programs and Student Services.
- 1.5. Final approval for admittance of the student shall be given by the Director of Programs and Student Services.

2.0 COURSE FEES FOR STUDENTS 21 YEARS OF AND OVER

- 2.1. Students 21 years of age and over will be encouraged to attend either an Adult High School or take Nova Scotia Adult Learning courses at the nearest Nova Scotia Community College, if there is one in the immediate area. If no such programs exist, the student may be accepted into an area high school, provided the school principal approves. The student must meet with the principal or guidance counselor to discuss the student's individual needs.
 - 2.1.1. The principal makes the decision on whether the school can accommodate the needs of the student.
- 2.2. Students attending schools, with the exception of Adult High Schools, in the SSRSB who are 21 years of age or over and are not considered to be in continuous attendance, will be required to provide funding to support their education. The funding can be provided by the Department of Education – Adult Education, a sponsoring agency, or by the individual.
 - 2.2.1. The fee is \$500 per course to register.
 - 2.2.2. Required textbooks will be loaned to the student with a minimum damage/return deposit to be determined by the school.
 - 2.2.3. Course fees will be credited to the school providing the courses.
- 2.3. Schools having students who are 21 years of age and over will inform the Director of Programs and Student Services of their registration within twenty (20) days of the start of a school semester, the start of a school year, or the start of attendance, whichever comes first. The following information is to be sent to the Director:

- 2.3.1. A copy of the student registration form.
- 2.3.2. An indication of the amount and method of payment.
- 2.4. The Director of Programs and Student Services will provide a list of students 21 years of age and over to the Director of Finance to monitor the remittance of registration fees.

3.0 RESPONSIBILITIES

It shall be the responsibility of the Superintendent to ensure these administrative procedures are followed.