



**SOUTH SHORE REGIONAL SCHOOL BOARD
CURRICULUM UPDATES AND CONTACT INFORMATION**

Last updated: August 27th, 2014

PERSONAL DEVELOPMENT & CAREER EDUCATION

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Curriculum Guides

If teachers have not yet downloaded the curriculum documents or Learning Outcomes Frameworks, they can be found (not all) in various stages (final, draft, conceptual, ..) on the **EduPortal**.

The DoE are now housing all the curriculum guides/documents in a one-stop place called the **EduPortal**. Check this central place out at <http://edapps.ednet.ns.ca/eduportal> You will need your Employee Number as found on your payroll information to enter the site. Go to Resources and then Educator's Site to access the curriculum documents.

Besides updated curriculum guides, EduPortal also has easy access to other resources and links such as: the On-Line Video Library, upcoming events such as Webinars (safety, ..), Jobs People Do and Future Seekers websites, Digital Video Library, EBSCO, Ednet

Cloud, Education Media Library, Evaluation Services / Provincial Assessment info, FSL Program Services, IB Program, NSVS, NSSBB Online (ALR),

There may be old and new draft outcomes both on PowerSchool for subjects like Health P-9, Social Studies 5, etc. It is up to staff and principals to decide where they are in the implementation stage (usually a 3-year implementation for new curriculums). We encourage teachers to use the newer outcomes whenever possible, especially if there are support resources available (i.e. Health P-9).

INFORMATION ITEMS of Interest

- ❖ Schools offering the **O₂ Program** must have a dedicated class for the O2 cohort (minimum of 10 and max of 20 in Grade 10 and a minimum of 25 in Grades 10-12). O2 students take 6 electives as part of their required 19 credits to graduate. These are Career Development 10, Career Development 11 (1/2 credit), Workplace Health and Safety 11 (1/2 credit), and 4 Co-Op credits (Community-Based Learning 10 may count as one of the four co-op credits). The 25-hour In-School component for Co-op is covered by O2 students in either their CBL 10, CD 10, CD 11, or WPHS 11 course.
- ❖ Options and Opportunities Website / Provincial <http://www.ednet.ns.ca/O2/>
- ❖ We have moved all content from the current Moodle (**Options and Opportunities**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:
 - ✓ Visit <https://nsvs.ednet.ns.ca>
 - ✓ Click on Professional Communities of Practice and then select Moodle 2.4
 - ✓ Log in using your full staff email.
 - ✓ Enter required information if asked (*) and then click Home
 - ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Options and Opportunities

The self- enrollment key is: discover

Content to be developed /TBA

You are now a participant in the course and it will be displayed under “My Courses” each time you log into NSVS. The old course Moodle site will no longer be accessible as of the end of June 2014. We encourage you to self- register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course.

- ❖ **PowerSchool changes for O2 and Co-op's** for the 2014-2015 school year are as follows: O2 will move from currently being an Additional Program to just being a new Regular Program starting in Sept 2014-it will remain an Additional Program until then so that all the current historical data can be saved. It will be easier to take all your O2 students and just change the program code to the new designation. Co-op will also be moving from Additional Programs to Regular Programs and will now just be a course and the DoE will be able to filter out O2 Co-op's from non-O2 Co-ops much easier. Summer Co-op will stay as is under Additional Programs. Clear as mud!!-Peta has contacted (August 2014) our CBL teachers and will be the contact for any support that is needed.
- ❖ Our Lead O2 and Co-op teachers met with our local **NSCC partners** on Jan 16, 2013 from 1-3 pm to further discuss our partnership and how the NSCC can best support our O2 students, realizing that the College Prep position no longer exists. A great 2-way discussion took place with the following opportunities available for our O2 students and really for all our students: an after March Break **NSCC tour/mini-summit** (2 hrs) for our Grade 10 O2 students and other students who may be interested; continue the **CBL/Test drive Week** for our Grade 10 O2 students; invitation to invite NSCC Academic Chairs (Brent Kaulback-Trades and Technology & Robert White (Business, Health and Human Services) and others (Dawn Huskins-Townsend, Richard Grandy, Jeremy Porter, Cathy Forster and Tracy Rhodenizer) to our schools to discuss the programming and student supports that NSCC offers (i.e. Test Drive Program).
- ❖ Teachers are reminded that St. John Ambulance continues to offer Emergency Level **1st Aid and WHMIS** training and certification free to all students in Grades 10-12. Go to www.getlifemart.ca for more information and to register you and your students.
- ❖ Lots of **safety information** / documents sent out to schools recently (March 2014) Workplace Health and Safety (April 2014)-all encompassing NS Worker & Young Worker Injuries: 2013 Data Bringing The Community Into Our Schools-Liability-Who Is Covered? Teaching and learning about safety? Visit www.worksafeforlife.ca Adoption of New PE Safety Guidelines-OPHEA **i.e. A reminder that safety PPE MUST be worn by all students on school sites where construction is taking place-non-negotiable. Adults such as carpenters should also be wearing PPE for their safety and setting an example for our students.**
- ❖ The new online **Workplace Health and Safety Quiz** is up and running –the certificate should print if mark obtained is >70. The old Passport To Safety quiz will no longer be available as of January 17, 2014. The new Quiz aligns nicely the grades 10-12 Health & Safety outcomes and is encouraged to be used for O2/Co-op students as part of their credentials in covering the Health & Safety outcomes- teachers, however can still cover these outcomes within the class, and develop their own assessment to give to their students. Steps for teachers/students to access the quiz are as follows:

Go to <http://nsvs.ednet.ns.ca>

- click on ‘ In Class Online: Blended Learning ‘
- Click on Moodle 2.4
- Log in using your full staff/student email and password
- Enter required information if asked (*) and then click Home
- Select Nova Scotia School Boards under Course Categories on the bottom of the page
- Select Safe@My Job: Workplace Health and safety Quiz
- There is no enrollment key- just click on Enrol Me
- You are now a participant in the course and it will be displayed under “My Courses” each time you log into NSVS.
- The direct link to this course is
<http://nsvs.ednet.ns.ca/nsps/course/view.php?id=830>

- ❖ **Life Work Portfolios.** Starting in Grade 7, the portfolio provides a chronological record of a student’s growth and achievement as he or she plans, develops, and documents pathways to a successful career. Check it out at <http://lifework.ednet.ns.ca>
- ❖ Reminder to your O2 teachers and students re **NSCC Milestones – Grade 10** Intent to Enrol Forms due by June 30th of Grade 10 year; **Grade 11** apply online by June 30th of Grade 11 year and encourage to apply earlier starting as early as September of your Grade 11 year; **Grade 12** –send in-progress transcript and any additional required documentation/program changes by September 30th of Grade 12 year, confirm NSCC’s admission offer by paying the \$200 tuition deposit within 3 weeks, and submit final high school transcript by June 30th of Grade 12 year, pay tuition and fees online by August 7, attend Orientation and BEGIN Classes at NSCC!
- ❖ Regarding students who participated in job shadowing on Take Our Kids to Work Day recently. Some of these students went to a work place environment without a family member or designated board personnel. For them, this job shadowing necessitates completion of a **risk assessment** using the risk assessment form in Community-based Learning: A Resource for Schools. In future years the Risk Assessment Form and Information Item will be included in all ‘Take Your Child to Work Day’ packages that will be sent to schools/Guidance Counsellors.
- ❖ The government Records Act and the Education Act (Section 63.2.C) requires all forms to be kept for **6 years**. The revised form (distributed Dec 2012) will be edited to reflect this.
- ❖ All senior and junior high schools have received a portable **Career Kiosk** (Sept 2012), consisting of a large screen television, computer, DVD player, wireless keyboard and mouse, on a wheeled cart, and FutureSeekers signage. The kiosks are now operational and are a valuable resource dedicated to career research and planning. The decision as to the best location is made at the school level to provide maximum access for students and parents; the kiosks also serve as a resource for all teachers. Many schools have selected the Guidance area as their

preferred located. The cart is portable so that teachers may bring it to a classroom when they are focusing on curriculum outcomes related to career exploration or career planning. The heart of the kiosk is the Futureseekers website.

Futureseekers is a vibrant, visual, engaging starting point for career exploration and planning that provides current education, labour market, and career-related information from a range of sources, including the careers.novascotia.ca website. Futureseekers is available in both English and French (Chercheurs d'avenir) at <http://futureseekers.ca/> The site also introduces students and other users to online resources the Department has purchased for school use, including Career Cruising, Jobs People Do, and annotated EBSCO resources. Futureseekers is refreshed regularly with featured careers and career videos, and career planning tools for students and for teachers. Career Kiosks are a great resource to introduce to parents through Home/School Association meetings, Parent-Teacher Meetings, and Parents as Career Coaches as well! Check out the site www.futureseekers.ca for future jobs, careers, career videos, business features, etc . A career planning site for Nova Scotia students providing linkages to all sites licensed for NS.

- ❖ The **Designated trades** update (September 2012) has been sent out to our O2, Co-op, STEP and Skilled Trades teachers.
- ❖ **Discovering Opportunities** (DO) is designed to address the problem of student engagement and low achievement during the junior high years. When DO is established in a school, it is provided for a cohort of 20 (maximum) grade 9 students selected because their levels of academic achievement are sufficiently below their academic potential and that they are unlikely to be successful in high school. A commitment in Kids & Learning First by the province and will start with a pilot phase in AVRSB in 2013-14. 1 FTE will be allocated to involve 3 or 4 teachers in the team (0.5=Coordinator, 0.25=Math/Science, 0.25=ELA/SS) with double-time/catch-up time in ELA & Math-addressing the gaps that are barriers for students. Similar funding as O2 re resources/technology, student conveyance, teacher travel, substitutes, etc will be provided. As of May 2014, there will be no more schools added to the **Discovering Opportunities** (DO) grade 9 pilot for the 2014-15 school year.
- ❖ The **WORKIT** requests for projects/activities that promote the skilled will be sent out to Grade 7-12 schools. Deadline for requests are to be sent to Barb Tidd at btidd@ssrsb.ca by October 1st, 2014 and schools will be notified on October 8th, 2014 of their allotted funds. Check out www.workitns.ca under “Are You an Educator” and then Opportunities and Resources for lots of Workit information. As with all grants, reports will have to be submitted describing the successes and challenges of the project. A final report for all projects including an outline of actual expenditures must be submitted by **June 15th, 2015**. If you have any

- questions or concerns, please contact Mark/Barb Tidd. Good luck with your project.
- ❖ The **Building Futures for Youth Program** is entering its 8th year of providing grade 10 and 11 Co-operative Education students the opportunity to explore careers in the construction trades in partnership with The Construction Association of Nova Scotia (CANS). Program components include a 25-hour in-school component, 80 hours workplace orientation, safety, and hands on tools training at an NSCC campus, and finally a 7-week paid summer placement with a host employer in the construction industry. Information sessions will be provided to schools in November 2014 -get your students involved! Deadline for applications will be December 19th, 2014 with the Interview Prep workshop being held on April 22nd, 2015 at NSCC.
 - ❖ Co-op students **cannot operate** or drive any vehicles or off-road vehicles. This includes all vehicles owned by host employers and host employer's customer vehicles. The only exception is that students under the supervision of the host employer may operate and drive farm tractors or skid-steer loaders (e.g Bobcat) owned by the host employer. The farm tractor or skid-steer loader must not be licensed for the road, and be used on private land only. Students cannot operate a tractor or skid-steer loader on a public road, or even to cross a road. There are no exceptions to this directive as we are unable to secure insurance through SIP for extended vehicle operation. SIP has informed us that to their knowledge no other province permits students to operate any vehicles. Ontario and Alberta were asked directly and both provinces confirmed vehicle operation is not permitted. This may create some issues in paid workplaces but the safety of the student is paramount and protecting teachers and community-based learning is critical.
 - ❖ The **Trades Exhibition Hall** in Ragged Lake is now accepting schools who want to visit and have their students experience their many interactive booths, including trades like Boilermaker, Bricklayer, Millwright, Electrician, Elevator Constructor, Insulator, Ironworker, Pipe Trades, Sheet Metal Worker, Non Destructive Testing and more. Either 2 or 4 hour workshops are available and there is no cost except for bussing. For more info call 832-4761 or the@nscsc.ca

 - ❖ **NEW! PERSONAL DEVELOPMENT CREDITS From the DoE**
Personal Development Credits Information for Students and Parents/Guardians was sent to schools in February 2013 along with an updated Provider List. For more info go to <https://pdc.ednet.ns.ca/>
FAQ's:
What mark or note is assigned for the credit? The transcript shows PASS
From how far back should a school accept documentation for the credit? The

Personal Development Credit Policy is clear on this point: " Students who have earned a personal development credit from an approved provider prior to entering grade 10 may be awarded that credit any time after they enter grade 10. " This information is also clearly stated in the Personal Development Credits Information for Students and Parents/Guardians: "Students in grade ten, eleven or twelve may have a personal development credit recognized on their high school transcript when they are able to provide evidence of successfully completing a recognized course or program to a guidance counselor or administrator at their school." The policy also allows students, who have earned a personal development credit while attending junior high school, to apply to have the credit recognized as a grade 10, 11, or 12 elective credit." This feature of the Personal Development Credit opportunity that motivates junior high students to engage in leadership and learning activities beyond the school day. So no date requirement: if the student has the documentation, he/she has earned the credit.

- ❖ The webinar for **JobsPeopleDo** was held on Feb 25, 2014. The recording of the session will be made available on EduPortal within the week or so. In the meantime, a 3-minute highlight video of this resource that you might find useful to better understand the site is given below-to download the video go to: <https://ourcloud.nspes.ca/public.php?service=files&t=efc57c51c9bd056aaaf53fd69bc38c25> In the webinar it was mentioned that the Lesson Plan section (available from the Home page) is new and they will be adding to this over time. If prompted to log into this section here is the login information:

Username: teacher

Password: lessons1234

We have a provincial license for all junior and senior high teachers and if accessing the site from school it should not require a login or password whereas at home, schools were given the username and password to access from home-see Mark if you have forgotten it. There are a huge number of career related resources that any teacher could use within their class, so feel free to pass along this information to those you think would be interested www.jobspeopledo.com

- ❖ **Encourage Career Exploration!** On behalf of Skills Canada – Nova Scotia (SCNS), each high school is invited to send 7 grade 10, 11 or 12 students, with an interest in learning more about careers in skilled trade and technology industries to TechShop, taking place at the NSCC Lunenburg Campus, Bridgewater date TBA. TechShop is a fun filled day-long career exploration event that provides Nova Scotian high school students with the opportunity to participate in interactive skilled trade and technology focused workshops; and meet Nova Scotians working, studying or teaching in skilled trades and technologies. All this information has been sent to schools. Due to the popularity of TechShop,

registrations not received by the TBA deadline will be offered to schools that have submitted names for the waitlist. Registration confirmations will be sent within one week of the registration deadline. Please review the “how to register” section of the information package closely, as the process has changed. Should you have any questions or would like more information, contact Laura Decker at [\(902\) 491-4647](tel:9024914647).

- ❖ The **NS Skills Competition** provides opportunities for youth to explore skilled trades and technologies, enhance their skills, and strive for excellence in a chosen field. Check it out at www.skillsns.ca. Registration runs date TBA. School tours are also available where students can participate in SCNS give'r-a-go activities, and visit the interactive Career Showcase where they learn about training opportunities and career options available in skilled trades and technologies, right here at home. To register your students for a guided tour, complete the school tour registration form at www.skillsns.ca. Deadline to register for the tour is date TBA.
- ❖ Created by [The Conference Board of Canada](http://www.conferenceboard.ca), the **Skills Credentialing Tool** for Individuals is a self-assessment and portfolio-building tool for students, employees and job-seekers. This tool helps individuals self-assess their essential skills and employability attitudes and behaviours and create an evidence portfolio that they can share with an employment counsellor, instructor or workplace supervisor. <http://www.conferenceboard.ca/topics/education/learning-tools/>
- ❖ Health Sector Council -promoting **Nova Scotia Health Careers**-check it out at www.nshealthcareers.ca Also good to share with GC's. Contact Lisa Purcell if you want her to come to your school to discuss these careers further-links in nicely with our **SSDH co-ops**.
- ❖ **Junior Achievement** / hands-on engaging for grades 6-12. We offer the Program Economics for Success to our Grade 9 schools. Also can be used as a PD ½ credit in Grade 10. Contact Lynn Coveyduck at lcoveyduck@janovascotia.org, if interested. Can be used in conjunction with CBL 10 and CD 10 or as a pilot.
- ❖ Do you have students ages 14+ that may be looking for a new challenge? Check out the **Duke of Edinburgh's Award**. Students can earn up to 3 credits (i.e Bronze=Grade 10 Credit)- For more information contact Connie Miller at cmiller@dukeofed.org or visit www.dukeofed.org Check out Dukeofed.org/ns
The Duke of Edinburgh's Award
 - Open to students starting at age 14
 - High School Students who receive the award are eligible to receive up to three Personal Development high school elective graduation credits toward graduation
 - Bronze 10 (course code #149117, DUKEBR10)
 - Silver 11 (course code #149118, DUKESL11)

- Gold 12 (course #149119, DUKEGD12)

Select a grade and/or category for more curriculum/course support & resources

Grade 10

- [Career Development 10](#)
- [Community-Based Learning 10](#)
- [Co-Operative Education 10](#)
- [Learning Strategies 10](#)
- [Life / Work Transitions 10](#)

Grade 11

- [Career Development 11](#)
- [Co-Operative Education 11](#)
- [Learning Strategies 11](#)
- [Tourism 11](#)
- [Workplace Health and Safety 11](#)

Grade 12

- [Audio Recording and Production 12](#)
- [Co-Operative Education 12](#)
- [Health and Human Services 12](#)
- [Learning Strategies 12](#)
- [Tourism 12](#)

Grade 10

Career Development 10 (Open) CD10 – full credit

Provincial Guide

- Career Development 10 (Draft, 2010). This course may be offered to students who are not enrolled in O₂.
- Moodle for Career Planning-A Resource / Document Depot for CD 10, CD 11 and ICCE (25 hr)-lesson plans, activities and much more-check it out. We have moved all content from the current Moodle (**Career Planning**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:
 - ✓ Visit <https://nsvs.ednet.ns.ca>
 - ✓ Click on Professional Communities of Practice and then select Moodle 2.4
 - ✓ Log in using your full staff email.

- ✓ Enter required information if asked (*) and then click Home
- ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Career Planning.

The self- enrollment key is: planacareer

You are now a participant in the course and it will be displayed under “My Courses” each time you log into NSVS. The old course Moodle site will no longer be accessible as of the end of June 2014. We encourage you to self-register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course.

- The files from the USB flash drive distributed at the new Co-op /O2 teachers' workshop held August 2012 have been loaded onto the **site below**. The videos are also available there along with the new updated resources for CBL, O2 and CO-OP and the updated curriculum guides for CD 10, CD 11 and WPH&S 11, new updated Risk assessment form plus reminders about O2/NSCC Milestone dates.

Address: <https://apps.ednet.ns.ca/share>

Login: cblpub

Password: _Vids4Us_

Core Resources

- Community-Based Learning: A Resource for Schools (2013). A new revised curriculum document that contains the Risk Assessment form along with all CBL forms. This document is on the educator's site and some print copies will be coming soon (Fall 2014).
- Community-Based Learning Policy (Oct 2013) -this revised document will stand for 2 years and then be reviewed again. Very important document for CBL teachers and Principals to be familiar with (pp 41-47 in the Community-Based Learning: A Resource for Schools (2013) document)
- Options and Opportunities: A Resource for Schools (2013) -revised document contains all the forms required for O2 (Student Application Form, Notice of Intent Form and other NSCC Milestones, Graduation requirements, ..). This document is on the educator's site and some print copies will be coming soon (Fall 2014).
- Options and Opportunities (O2) Policy (2013)-this revised document will stand for 2 years and then be reviewed again. Very important document for O2 teachers and Principals to be familiar with (pp 53-58 in the Options and Opportunities: A Resource for Schools (2013) document)
- All the forms for Co-op (i.e. Learning Agreement, Pre-Placement Assessment, ..) are referenced on page 5 in the new and revised Co-op document called **Co-operative Education: A Resource for Schools-2013 (on Educators site in Sept 2014)**, which replaces both The Community Is Your Classroom: A Co-operative Education Resource and the In-School Component of Co-operative Education documents.
- Over the last six years young worker injury has steadily declined in Nova Scotia, and we know high school teachers have played an important role in this improvement. Continuing to provide **health and safety curriculum**

supports, Workers' Compensation Board of NS, are pleased to launch their second workplace safety Moodle "Workplace Health and Safety 10-12". This resource Moodle has eight full content folders with teacher prep information and classroom activities, over 20 videos, dozens of links to best practice workplace health and safety agencies and safety associations, and direct links to free First Aid training and online WHMIS for all students in grades 10–12. While designed to directly support the outcomes of Co-Op, Career Development, and Workplace Health and Safety, this Moodle can also be accessed for any course where students are engaged in lab work, independent community-based learning activities, or where work and career are discussed. Regardless of what you teach, there is something in here for you! We have moved all content from the current Moodle (**Workplace Health and Safety 10-12: Resources**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:

- ✓ Visit <https://nsvs.ednet.ns.ca>
- ✓ Click on Professional Communities of Practice and then select Moodle 2.4
- ✓ Log in using your full staff email.
- ✓ Enter required information if asked (*) and then click Home
- ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Workplace Health and Safety 10-12: Resources.

There is no enrollment key just click on Enrol Me

You are now a participant in the course and it will be displayed under "My Courses" each time you log into NSVS. The old course Moodle site will no longer be accessible as of the end of June 2014. We encourage you to self- register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course.

- Check out www.careercruising.com -confer with your Guidance Counselors
- Community-Based Learning: A Workshop Health and Safety Resource for Educators (a CD which holds over 100 different best practices safety resources)
- Educator's webpage at www.worksafeforlife.ca
- The City - an exciting resource for teaching financial management. Check it out at <http://www.themoneybelt.gc.ca>. Mark and Jeff Rhodenizer (BHS) have been trained using this resource.
- "Remembering Westray"-a lesson plan (for CD 10, CD 11, CBL 10, Workplace Health and Safety 11, Co-op 11, Co-op 12) developed by Michael Stewart, Dr. JH Gillis Regional High School, Antigonish and Tracey Leary, Workers' Compensation Board of Nova Scotia was sent to schools in May 2012. The Westray mine disaster is one of the worst workplace health and safety tragedies in Nova Scotia's history. In the early morning of May 9, 1992 a violent explosion rocked the tiny community of Plymouth in Pictou

County, instantly killing the 26 miners working there that morning. Delivering this lesson in the classroom will provide to students:

- i. An overview of the Internal Responsibility System that underpins NS workplace health and safety law,
 - ii. An introduction to an important event in Nova Scotia history that continues to impact workplaces and safety legislation, here and across Canada,
 - iii. A safe environment to explore and discuss how families and communities were affected by the tragedy, and
 - iv. An opportunity to access and become familiar with text, video, and online resources specific to the Westray mine disaster, including those of the Nova Scotia Government, the National Film Board, the CBC Digital Archives, and the WHS 11 Moodle on the Nova Scotia Virtual School.
- **Risk Assessment forms** were reviewed and discussed with all O2 and Co-op Lead teachers. Any time a student is placed in a community setting for a short-term community-based learning experience without the direct supervision of authorized board personnel, such as a school administrator, teacher, teacher assistant, or a family member, a risk assessment must be completed prior to the student's beginning the placement. Safety, safety, safety of our students is paramount. Injuries will occur and as long as the forms and communication with parents, etc is completed for CO-op's and the Risk Assessment form for **less than 25 hour** activities such as job-shadowing, Take Your Child to Work Day, .. the school is doing their part. Leave no stone unturned crossing all t's and dotting all i's. SIP will support schools as long as we have done our part-otherwise trouble lurks! CBL policies must be followed because there will be accidents and we need to make sure we have done our part.
 - Moodle Access-**A Must-See for all Coop Teachers (all updated Co-op forms are here)**. We have moved all content from the current Moodle (**Co-op**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:
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 - ✓ Log in using your full staff email.
 - ✓ Enter required information if asked (*) and then click Home
 - ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Co-op
 - ✓ The self- enrollment key is: coop

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self- register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course.

For further info on the Moodle or setting up your own personal one contact Trevor Doyle at Tdoyle3@hrsb.ns.ca and he will even come to your school and help you set it up!

Community-Based Learning 10 (Open) CBL10 – full credit

Provincial Guide

- Currently revising the Community-Based Learning 10 Curriculum Guide-current is (Draft, Sept 2011).
- Community-Based Learning: A Resource for Schools (2013). A new revised curriculum document that contains the Risk Assessment form along with all CBL forms. This document is on the educator's site and some print copies will be coming soon (Fall 2014).
- Community-Based Learning Policy (Oct 2013) -this revised document will stand for 2 years and then be reviewed again. Very important document for CBL teachers and Principals to be familiar with (pp 41-47 in the Community-Based Learning: A Resource for Schools (2013) document)
- This course can be offered only to students enrolled in O₂. This course can be used as one of the 4 co-operative education credits required for the O₂ certificate.
- The files from the USB flash drive distributed at the new Co-op /O₂ teachers' workshop held August 2012 have been loaded onto the **site below**. The videos are also available there along with the new updated resources for CBL, O₂ and CO-OP and the updated curriculum guides for CD 10, CD 11 and WPH&S 11, new updated Risk assessment form plus reminders about O₂/NSCC Milestone dates.
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Core Resources

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Co-operative Education Resource and the In-School Component of Co-operative Education documents.

- Over the last six years young worker injury has steadily declined in Nova Scotia, and we know high school teachers have played an important role in this improvement. Continuing to provide health and safety curriculum supports, Workers' Compensation Board of NS, are pleased to launch their second workplace safety Moodle "Workplace Health and Safety 10-12". This resource Moodle has eight full content folders with teacher prep information and classroom activities, over 20 videos, dozens of links to best practice workplace health and safety agencies and safety associations, and direct links to free First Aid training and online WHMIS for all students in grades 10–12. While designed to directly support the outcomes of Co-Op, Career Development, and Workplace Health and Safety, this Moodle can also be accessed for any course where students are engaged in lab work, independent community-based learning activities, or where work and career are discussed. Regardless of what you teach, there is something in here for you! We have moved all content from the current Moodle (**Workplace Health and Safety 10-12: Resources**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:

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- Check out www.careercruising.com -confer with your Guidance Counselors
- Community-Based Learning: A Workshop Health and Safety Resource for Educators (a CD which holds over 100 different best practices safety resources)
- Educator's webpage at www.worksafeforlife.ca
- "Remembering Westray"-a lesson plan (for CD 10, CD 11, CBL 10, Workplace Health and Safety 11, Co-op 11, Co-op 12) developed by Michael Stewart, Dr. JH Gillis Regional High School, Antigonish and Tracey Leary, Workers' Compensation Board of Nova Scotia was sent to schools in May 2012. The Westray mine disaster is one of the worst workplace health and safety tragedies in Nova Scotia's history. In the early morning of May 9,

1992 a violent explosion rocked the tiny community of Plymouth in Pictou County, instantly killing the 26 miners working there that morning. Delivering this lesson in the classroom will provide to students:

- I. An overview of the Internal Responsibility System that underpins NS workplace health and safety law,
 - II. An introduction to an important event in Nova Scotia history that continues to impact workplaces and safety legislation, here and across Canada,
 - III. A safe environment to explore and discuss how families and communities were affected by the tragedy, and
 - IV. An opportunity to access and become familiar with text, video, and online resources specific to the Westray mine disaster, including those of the Nova Scotia Government, the National Film Board, the CBC Digital Archives, and the WHS 11 Moodle on the Nova Scotia Virtual School.
- **Risk Assessment forms** were reviewed and discussed with all O2 and Co-op Lead teachers. Any time a student is placed in a community setting for a short-term community-based learning experience without the direct supervision of authorized board personnel, such as a school administrator, teacher, teacher assistant, or a family member, a risk assessment must be completed prior to the student's beginning the placement. Safety, safety, safety of our students is paramount. Injuries will occur and as long as the forms and communication with parents, etc is completed for CO-op's and the Risk Assessment form for **less than 25 hour** activities such as job-shadowing, Take Your Child to Work Day, .. the school is doing their part. Leave no stone unturned crossing all t's and dotting all i's. SIP will support schools as long as we have done our part-otherwise trouble lurks! CBL policies must be followed because there will be accidents and we need to make sure we have done our part.
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Co-Operative Education 10

Course Number	Course Name	Credit Type	Credit Value
COOPAC10	CO-OPERATIVE EDUCATION 10	ACAD	1.0
COOPOP10	CO-OPERATIVE EDUCATION 10	OPEN	1.0
COOPGR10	CO-OPERATIVE EDUCATION 10	GRAD	1.0

Provincial Guide

- All the forms for Co-op (i.e. Learning Agreement, Pre-Placement Assessment, ..) are referenced on page 5 in the new and revised Co-op document called **Co-operative Education: A Resource for Schools-2013 (on Educators site in Sept 2014)**, which replaces both The Community Is Your Classroom: A Co-operative Education Resource and the In-School Component of Co-operative Education documents.
- For more info on Co-operative Education go to <http://www.ednet.ns.ca/coop>
- IPP’s in Co-op / there are guidelines now set up. The students must be ready (determined by the CPPT-readiness to go out and do co-op) and hours can’t be changed (50 hrs for ½ credit, 100 for full-credit)

- The files from the USB flash drive distributed at the new Co-op /O2 teachers' workshop held August 2012 have been loaded onto the **site below**. The videos are also available there along with the new updated resources for CBL, O2 and CO-OP and the updated curriculum guides for CD 10, CD 11 and WPH&S 11, new updated Risk assessment form plus reminders about O2/NSCC Milestone dates.

Address: <https://apps.ednet.ns.ca/share>

Login: cblpub

Password: _Vids4Us_

Core Resources

- New text for Co-op is a digital text. Excellent resource for teachers. The link to the new Co-Op resource text is <http://emp.ca/nsmycop> Line masters for My Co-op were sent to O2/Co-op teachers.
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Learning Strategies 10 (Open) LRNST10

Provincial Guide

- **Learning Strategies 10, 11, 12** are now PSP courses (2013-14). Course descriptions were provided to school boards in December 2012 to meet course selection, scheduling, and PowerSchool timelines. PSP course codes have been assigned and the draft curriculum guidelines developed. Work on curriculum guidelines will continue with completion anticipated by June 2013.
- These courses are designed to assist students requiring additional support. They will provide students with strategies that will help enhance and increase school engagement and develop transferable skills that will support their efforts to successfully complete other high school courses. A committee first met in April 2012 to develop a preliminary outline of course themes and curriculum outcomes. Five main themes were identified to provide a framework for the Learning Strategy Course at each grade level: Self-Awareness, Organizational Skills, Transition Skills, Literacy and Numeracy. Focus is on the gradual release of responsibility to support the student’s

acquisition of Essential Graduation Learnings. The goal is for each student to gain a better understanding of his/her individual learning styles and preferences to demonstrate and apply appropriate learning strategies in all subject and curriculum areas. It is recommended that the number of students not exceed 15 in order to best meet the highly individualized instructional components. The Student Services Division has provided each high school offering these courses with a \$3,000 Implementation Grant to acquire resources and to provide professional development opportunities for Learning Strategy 10, 11, 12 teachers. Trudy Johnson, Former Director of Programs and Student Services at the South Shore Regional School Board, provided a very successful one-day workshop for teachers during our regional In-Service in September 2013.

Core Resources

Life / Work Transitions 10 (Open) LWT10 (PVEC)

Provincial Guide

- Life/Work Transitions 10 (Draft March 2000)

Core Resources

Grade 11

Career Development 11 (Open) ½ credit CDV11

Provincial Guide

- Career Development 11 (Draft, March 2011).
- This course may be offered to students who are not enrolled in O₂.
- Recommend that this course be paired with Workplace Health and Safety 11 (1/2 credit)
- Moodle for Career Planning-A Resource / Document Depot for CD 10, CD 11 and ICCE (25 hr)-lesson plans, activities and much more-check it out. We have moved all content from the current Moodle (**Career Planning**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:

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- Check out www.careercruising.com -confer with your Guidance Counselors
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- Educator’s webpage at www.worksafeforlife.ca
- The City - an exciting resource for teaching financial management. Check it out at <http://www.themoneybelt.gc.ca>. Mark and Jeff Rhodenizer (BHS) have been trained using this resource.
- “Remembering Westray”-a lesson plan (for CD 10, CD 11, CBL 10, Workplace Health and Safety 11, Co-op 11, Co-op 12) developed by Michael Stewart, Dr. JH Gillis Regional High School, Antigonish and Tracey Leary, Workers’ Compensation Board of Nova Scotia was sent to schools in May 2012. The Westray mine disaster is one of the worst workplace health and safety tragedies in Nova Scotia’s history. In the early morning of May 9, 1992 a violent explosion rocked the tiny community of Plymouth in Pictou County, instantly killing the 26 miners working there that morning. Delivering this lesson in the classroom will provide to students:
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Co-Operative Education 11

Course Number	Course Name	Credit Type	Credit Value
COOPAC11	CO-OPERATIVE EDUCATION 11	ACAD	1.0
COOPGR11	CO-OPERATIVE EDUCATION 11	GRAD	1.0
COOPOP11	CO-OPERATIVE EDUCATION 11	OPEN	1.0
COOP11IP	CO-OPERATIVE EDUCATION 11 IPP	GRAD	1.0
COOP2AC11	CO-OPERATIVE EDUCATION 11-TWO	ACAD	1.0
COOP2GR11	CO-OPERATIVE EDUCATION 11-TWO	GRAD	1.0
COOP2OP11	CO-OPERATIVE EDUCATION 11-TWO	OPEN	1.0
COOP11O2	CO-OPERATIVE EDUCATION 11 (O2)	ACAD	1.0
COPO2GR11	CO-OPERATIVE EDUCATION 11 (O2)	GRAD	1.0
COPO2OP11	CO-OPERATIVE EDUCATION 11 (O2)	OPEN	1.0

Provincial Guide

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- **Risk Assessment forms** were reviewed and discussed with all O2 and Co-op Lead teachers. Any time a student is placed in a community setting for a short-term community-based learning experience without the direct supervision of authorized board personnel, such as a school administrator, teacher, teacher assistant, or a family member, a risk assessment must be

completed prior to the student's beginning the placement. Safety, safety, safety of our students is paramount. Injuries will occur and as long as the forms and communication with parents, etc is completed for CO-op's and the Risk Assessment form for **less than 25 hour** activities such as job-shadowing, Take Your Child to Work Day, .. the school is doing their part. Leave no stone unturned crossing all t's and dotting all i's. SIP will support schools as long as we have done our part-otherwise trouble lurks! CBL policies must be followed because there will be accidents and we need to make sure we have done our part.

Learning Strategies 11 (Open) LNST11

Provincial Guide

- **Learning Strategies 10, 11, 12** are now PSP courses (2013-14). Course descriptions were provided to school boards in December 2012 to meet course selection, scheduling, and PowerSchool timelines. PSP course codes have been assigned and the draft curriculum guidelines developed. Work on curriculum guidelines will continue with completion anticipated by June 2013.
- These courses are designed to assist students requiring additional support. They will provide students with strategies that will help enhance and increase school engagement and develop transferable skills that will support their efforts to successfully complete other high school courses. A committee first met in April 2012 to develop a preliminary outline of course themes and curriculum outcomes. Five main themes were identified to provide a framework for the Learning Strategy Course at each grade level: Self-Awareness, Organizational Skills, Transition Skills, Literacy and Numeracy. Focus is on the gradual release of responsibility to support the student's acquisition of Essential Graduation Learnings. The goal is for each student to gain a better understanding of his/her individual learning styles and preferences to demonstrate and apply appropriate learning strategies in all subject and curriculum areas. It is recommended that the number of students not exceed 15 in order to best meet the highly individualized instructional components. The Student Services Division has provided each high school offering these courses with a \$3,000 Implementation Grant to acquire resources and to provide professional development opportunities for Learning Strategy 10, 11, 12 teachers. Trudy Johnson, Former Director of Programs and Student Services at the South Shore Regional School Board, provided a very successful one-day workshop for teachers during our regional In-Service in September 2013.

Core Resources

Tourism 11 (Acad) TOUR11

Provincial Guide

- Tourism 11 (2000)

Core Resources

Workplace Health and Safety 11 (Open) ½ credit WRKHS11

Provincial Guide

- Workplace Health and Safety 11 Curriculum Guide (2012).
- This course may be offered to students who are not enrolled in O₂.
- Recommend that this course be paired with Career Development 11 (1/2 credit)
- The files from the USB flash drive distributed at the new Co-op /O₂ teachers' workshop held August 2012 have been loaded onto the **site below**. The videos are also available there along with the new updated resources for CBL, O₂ and CO-OP and the updated curriculum guides for CD 10, CD 11 and WPH&S 11, new updated Risk assessment form plus reminders about O₂/NSCC Milestone dates.

Address: <https://apps.ednet.ns.ca/share>

Login: cblpub

Password: _Vids4Us_

Core Resources

- Community-Based Learning: Workplace Health and Safety: a Resource for Teachers (Worker's Compensation)
- The new online **Workplace Health and Safety Quiz** is up and running –the certificate should print if mark obtained is >70. The old Passport To Safety quiz will no longer be available as of January 17, 2014. The new Quiz aligns nicely the grades 10-12 Health & Safety outcomes and is encouraged to be used for O₂/Co-op students as part of their credentials in covering the Health & Safety outcomes-teachers, however can still cover these outcomes within the class, and develop their own assessment to give to their students.
- We have moved all content from the current Moodle (**Workplace Health and Safety 10-12: Resources**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:

- ✓ Visit <https://nsvs.ednet.ns.ca>
- ✓ Click on Professional Communities of Practice and then select Moodle 2.4
- ✓ Log in using your full staff email.
- ✓ Enter required information if asked (*) and then click Home
- ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Workplace Health and Safety 10-12: Resources.

There is no enrollment key just click on Enrol Me

You are now a participant in the course and it will be displayed under “My Courses” each time you log into NSVS. The old course Moodle site will no longer be accessible as of the end of June 2014. We encourage you to self-register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course.

- Over the last six years young worker injury has steadily declined in Nova Scotia, and we know high school teachers have played an important role in this improvement. Continuing to provide health and safety curriculum supports, Workers' Compensation Board of NS, are pleased to launch their second workplace safety Moodle "Workplace Health and Safety 10-12". This resource Moodle has eight full content folders with teacher prep information and classroom activities, over 20 videos, dozens of links to best practice workplace health and safety agencies and safety associations, and direct links to free First Aid training and online WHMIS for all students in grades 10–12. While designed to directly support the outcomes of Co-Op, Career Development, and Workplace Health and Safety, this Moodle can also be accessed for any course where students are engaged in lab work, independent community-based learning activities, or where work and career are discussed. Regardless of what you teach, there is something in here for you!
- Work Safe with Rod Stickman (Video)
- Developing Workplace Health and Safety DVD (target date 2010-2011)
- "Remembering Westray"-a lesson plan (for CD 10, CD 11, CBL 10, Workplace Health and Safety 11, Co-op 11, Co-op 12) developed by Michael Stewart, Dr. JH Gillis Regional High School, Antigonish and Tracey Leary, Workers' Compensation Board of Nova Scotia was sent to schools in May 2012. The Westray mine disaster is one of the worst workplace health and safety tragedies in Nova Scotia's history. In the early morning of May 9, 1992 a violent explosion rocked the tiny community of Plymouth in Pictou County, instantly killing the 26 miners working there that morning. Delivering this lesson in the classroom will provide to students:
 - I. An overview of the Internal Responsibility System that underpins NS workplace health and safety law,
 - II. An introduction to an important event in Nova Scotia history that continues to impact workplaces and safety legislation, here and across Canada,
 - III. A safe environment to explore and discuss how families and communities were affected by the tragedy, and
 - IV. An opportunity to access and become familiar with text, video, and online resources specific to the Westray mine disaster, including those of the Nova Scotia Government, the National Film Board, the CBC Digital Archives, and the WHS 11 Moodle on the Nova Scotia Virtual School.
- **Risk Assessment forms** were reviewed and discussed with all O2 and Co-op Lead teachers. Any time a student is placed in a community setting for a short-term community-based learning experience without the direct supervision of authorized board personnel, such as a school administrator, teacher, teacher assistant, or a family member, a risk assessment must be completed prior to the student's beginning the placement. Safety, safety, safety of our students is paramount. Injuries will occur and as long as the forms and communication with parents, etc is completed for CO-op's and the

Risk Assessment form for **less than 25 hour** activities such as job-shadowing, Take Your Child to Work Day, .. the school is doing their part. Leave no stone unturned crossing all t's and dotting all i's. SIP will support schools as long as we have done our part-otherwise trouble lurks! CBL policies must be followed because there will be accidents and we need to make sure we have done our part..

Grade 12

Audio Recording and Production 12 (Acad) ARP12

Provincial Guide

- Audio Recording & Production 12 (Draft August 2009)
- Continue to pilot Audio Recording and Production 12 (2010-2011)

Core Resources

Co-Operative Education 12

Course Number	Course Name	Credit Type	Credit Value
COOPOP12	CO-OPERATIVE EDUCATION 12	OPEN	1.0
COOPGR12	CO-OPERATIVE EDUCATION 12	GRAD	1.0
COOPAC12	CO-OPERATIVE EDUCATION 12	ACAD	1.0
COOP12IP	CO-OPERATIVE EDUCATION 12 IPP	ACAD	1.0
COOP4AC12	CO-OPERATIVE EDUCATION 12-FOUR	ACAD	1.0
COOP4OP12	CO-OPERATIVE EDUCATION 12-FOUR	OPEN	1.0
COOP4GR12	CO-OPERATIVE EDUCATION 12-FOUR	GRAD	1.0
COOP2AC12	CO-OPERATIVE EDUCATION 12-TWO	ACAD	1.0
COOP2GR12	CO-OPERATIVE EDUCATION 12-TWO	GRAD	1.0
COOP2OP12	CO-OPERATIVE EDUCATION 12-TWO	OPEN	1.0
COOP3GR12	CO-OPERATIVE EDUCATION12-THREE	GRAD	1.0
COOP3OP12	CO-OPERATIVE EDUCATION12-THREE	OPEN	1.0
COOP3AC12	CO-OPERATIVE EDUCATION12-THREE	ACAD	1.0
COPO2OP12	CO-OPERATIVE EDUCATION 12	OPEN	1.0
COPO2GR12	CO-OPERATIVE EDUCATION 12	GRAD	1.0
COOP12O2	CO-OPERATIVE EDUCATION 12	ACAD	1.0

Provincial Guide

- All the forms for Co-op (i.e. Learning Agreement, Pre-Placement Assessment, ..) are referenced on page 5 in the new and revised Co-op document called **Co-operative Education: A Resource for Schools-2013 (on Educators site in Sept 2014)**, which replaces both The Community Is Your Classroom: A Co-operative Education Resource and the In-School Component of Co-operative Education documents.
- For more info on Co-operative Education go to <http://www.ednet.ns.ca/coop>

- IPP's in Co-op / there are guidelines now set up. The students must be ready (determined by the CPPT-readiness to go out and do co-op) and hours can't be changed (50 hrs for ½ credit, 100 for full-credit)
- The files from the USB flash drive distributed at the new Co-op /O2 teachers' workshop held August 2012 have been loaded onto the **site below**. The videos are also available there along with the new updated resources for CBL, O2 and CO-OP and the updated curriculum guides for CD 10, CD 11 and WPH&S 11, new updated Risk assessment form plus reminders about O2/NSCC Milestone dates.
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Core Resources

- New text for Co-op is a digital text. Excellent resource for teachers. The link to the new Co-Op resource text is <http://emp.ca/nsmycop> Line masters for My Co-op were sent to O2/Co-op teachers.
- Moodle Access-A Must-See for all Coop Teachers (**all updated Co-op forms are here**). We have moved all content from the current Moodle (**Co-op**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:
 - ✓ Visit <https://nsvs.ednet.ns.ca>
 - ✓ Click on Professional Communities of Practice and then select Moodle 2.4
 - ✓ Log in using your full staff email.
 - ✓ Enter required information if asked (*) and then click Home
 - ✓ Locate Professional Communities of Practice; select the subcategories Career Development and then the course called: Co-op
 - ✓ The self- enrollment key is: coop

You are now a participant in the course and it will be displayed under “My Courses” each time you log into NSVS. The old course Moodle site will no longer be accessible as of the end of June 2014. We encourage you to self-register now on the new Moodle server and to take advantage of all the new resources and features in the updated Moodle course. For further info on the Moodle or setting up your own personal one contact Trevor Doyle at Tdoyle3@hrsb.ns.ca and he will even come to your school and help you set it up!

- Moodle for Career Planning-A Resource / Document Depot for CD 10, CD 11 and ICCE (25 hr)-lesson plans, activities and much more-check it out. We have moved all content from the current Moodle (**Career Planning**) to the new Nova Scotia Virtual School 2.4 Moodle server. We ask that you begin to log into the new location and to enroll at your convenience by following the steps below:

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The self- enrollment key is: planacareer

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- Options and Opportunities: A Resource for Schools (2013) -revised document contains all the forms required for O2 (Student Application Form, Notice of Intent Form and other NSCC Milestones, Graduation requirements, ..). This document is on the educator’s site and some print copies will be coming soon (Fall 2014).
- Options and Opportunities (O2) Policy (2013)-this revised document will stand for 2 years and then be reviewed again. Very important document for O2 teachers and Principals to be familiar with (pp 53-58 in the Options and Opportunities: A Resource for Schools (2013) document).
- Community-Based Learning: A Resource for Schools (2013). A new revised curriculum document that contains the Risk Assessment form along with all CBL forms. This document is on the educator’s site and some print copies will be coming soon (Fall 2014).
- Community-Based Learning Policy (Oct 2013) -this revised document will stand for 2 years and then be reviewed again. Very important document for CBL teachers and Principals to be familiar with (pp 41-47 in the Community-Based Learning: A Resource for Schools (2013) document)
- Over the last six years young worker injury has steadily declined in Nova Scotia, and we know high school teachers have played an important role in this improvement. Continuing to provide health and safety curriculum supports, Workers’ Compensation Board of NS, are pleased to launch their second workplace safety Moodle “Workplace Health and Safety 10-12”. This resource Moodle has eight full content folders with teacher prep information and classroom activities, over 20 videos, dozens of links to best practice workplace health and safety agencies and safety associations, and direct links to free First Aid training and online WHMIS for all students in grades 10–12. While designed to directly support the outcomes of Co-Op, Career Development, and Workplace Health and Safety, this Moodle can also be accessed for any course where students are engaged in lab work, independent community-based learning activities, or where work and career are discussed. Regardless of what you teach, there is something in here for you! We have moved all content from the current Moodle (**Workplace Health and Safety 10-12: Resources**) to the new Nova Scotia Virtual School 2.4 Moodle server.

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Health and Human Services 12 (Acad) HLHM12AC

Health and Human Services 12 (Open) HLHMSR12

Provincial Guide

- Implemented in 2006-2007. Practicum requirement. New guide in development

Core Resources

- Families Count -Profiling Canada’s Families IV (2000622)

Learning Strategies 12 (Open) LRNST12

Provincial Guide

- **Learning Strategies 10, 11, 12** are now PSP courses (2013-14). Course descriptions were provided to school boards in December 2012 to meet course selection, scheduling, and PowerSchool timelines. PSP course codes have been assigned and the draft curriculum guidelines developed. Work on curriculum guidelines will continue with completion anticipated by June 2013.
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Core Resources

Tourism 12 (Acad) TOUR12

Provincial Guide

- Tourism 12 (Draft July 2007)

Core Resources