



Cultural Academic Enrichment Program (CAEP)

ADULT TUTOR

The Cultural and Academic Enrichment Program (CAEP) represents a dynamic and positive supplementary education program. The Black Educators Association through the Regional Educator's Program and the Education Committees in partnership with the Department of Education and Early Childhood Development (DOEECD) have developed the CAEP as a pro-active, multi-purpose, peer tutoring program for African Canadian elementary and secondary school students. The program provides programming focused on cultural awareness, knowledge of self and community, basic and academic skills (with specific emphasis on math and reading) and encourages parental involvement, in a loving, caring and effective environment.

Reporting to the Site Coordinator (SC), the **Adult Tutor** is an active member of the CAEP team and plays a critical role in providing a safe, fun, positive learning (educational) environment, enriched with cultural programming that is accessible to all interested students. The CAEP Adult Tutor is a dedicated, understanding, affirming, patient, trustworthy and empathetic partner in the success of students who participate in the program.

Responsibilities of Adult Tutor:

- To be a general tutor in all subjects
- To deliver culturally-relevant material to grades P-12 **i.e.** experience of African Canadians
- Must participate in all training workshops as required
- Must submit nightly and monthly learner reports to Site Coordinator
- To develop nightly activity plans quarterly
- To assist Site Coordinator when required
- Be a resource for tutors
- Perform other related duties as necessary

Qualifications of Adult Tutor:

- Post-Secondary +/-equivalent
- Have some awareness of the African Nova Scotian experience
- Have a desire/experience to work with learners of African descent
- Have computer skills and be willing to improve skills
- Good organization, presentation, written and oral skills
- Must demonstrate personal attributes consistent with those exhibited by positive role models and/or are a student at a community/post-secondary institution/other upgrading institution

Start Date: As soon as possible
Locations: Bridgewater
6 hours /week,
Deadline: January 27, 2017

Please fax/email resume and cover letter for this position

*Black Educators Association
136 Exhibitions Street
Kentville NS B4N4E5*

Fax: (902) 679-6181 or Email: regedsecretary@ns.sympatico.ca

**Only candidates selected for an interview will be contacted*