



Cultural Academic Enrichment Program (CAEP)

SPECIALIST

The Cultural and Academic Enrichment Program (CAEP) represents a dynamic and positive supplementary education program. The Black Educators Association through the Regional Educator's Program and the Education Committees in partnership with the Department of Education and Early Childhood Development (DOEECD) have developed the CAEP as a pro-active, multi-purpose, peer tutoring program for African Canadian elementary and secondary school students. The program provides programming focused on cultural awareness, knowledge of self and community, basic and academic skills (with specific emphasis on math and reading) and encourages parental involvement, in a loving, caring and effective environment.

Reporting to the Site Coordinator (SC), the **Specialist** will be responsible for providing small group/individual support to students in the area of Math or Language Arts. The individual in this position, must have a mastery of one or both of these areas of concentration, and provide not only support to students, but to Peer Tutors, in strategies of learning, (e.g. Math Specialist being able to provide Algebra and Geometry).

Responsibilities of Specialist:

- Be a specialist in Math or Language Arts
- Deliver culturally-relevant material to grades P-12 (i.e. experience of African Nova Scotians (ANS))
- Must participate in all training workshops
- Must submit nightly and monthly learner reports to the SC
- Develop nightly activity plans quarterly
- Assist the SC when required
- Do skill-building workshops with the students based on specific field (Math, Language, Science, Information Technology)
- Be a resource for tutors
- Perform other related duties as necessary

Qualifications of Specialists:

- Post Secondary and/or equivalent
- Have some awareness of the ANS experience
- Have a desire/experience to work with learners of African descent
- Have computer skills and be willing to improve skills
- Good organization, presentation, written and oral skills
- Must demonstrate personal attributes consistent with those exhibited by positive role models

- Must be above average in a specific field, (i.e.: Math, Language Arts, Science, Information Technology)
- Being a member of the ANS community would be considered an asset
- Of African ancestry where possible

Start Date: As soon as possible
Locations: Bridgewater
6 hours /week,
Deadline: January 27, 2017

Please fax/email resume and cover letter for this position

*Black Educators Association
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**Only candidates selected for an interview will be contacted*