



Operations Department

Occupational Health & Safety

Emergency Management Planning

Fire Safety

Playgrounds



At SSRSB, we believe:



- *Student learning and achievement is our primary focus.*
- *All students have the ability to learn and become contributing members of society*
- *Students learn at their own pace and in different ways.*
- *We are committed to the development of the whole student in an equitable and inclusive environment*
- ***Schools communities must be safe**, supportive and socially just, where everyone is treated with dignity and respect.*
- *Education is a partnership among home, school and community and ongoing communication and dialogue strengthens this partnership.*
- *We value diversity and the opportunity for our students to be enriched by diverse cultures and abilities.*
- *Evidence-based decision-making and **accountability are important.***



Obligations with legal implications:

- *Nova Scotia Education Act*
- *Nova Scotia Occupational Health & Safety Act*
- *National Fire Code*
- *National Building Code*
- *Nova Scotia Fire Safety Act*
- *Occupiers Liability Act*
- *Protection of Property Act*
- *Regulations, Standards, Codes of Practice*

.... and



Say What?

NS Education Act (S.38(2)(e))

It is the duty of a Principal to ensure that reasonable steps are taken to create and maintain a safe, orderly, positive and effective learning environment.

NS Fire Safety Act (S.17)

Every owner...and every person shall take every precaution that is reasonable in the circumstances to achieve fire safety...

NS Occupational Health and Safety Act (S. 13(1))

Every employer shall take every precaution that is reasonable in the circumstances to ensure the health and safety of persons at or near the workplace.

In OHS words...

The basis OHS Act is called “The Internal Responsibility System”

“Everyone at a workplace is responsible for creating and maintaining a safe and healthy workplace – to the extent of their ability and authority to do so.”

- ❖ Everyone has a “Due Diligence” to meet this basic safety responsibility
- ❖ But at varying levels of ability and authority to affect workplace safety
- ❖ Management/Supervisors/Administrators have a higher level of responsibility by virtue of the role and level of authority
- ❖ Influence the work, performance, and attitudes
- ❖ Have some control or influence on resources that can bring about changes

Due Diligence

- Legal term that examines that all reasonable precautions has been taken
- Level of judgement, care, prudence, determination, and activity that any reasonable person would undertake – suitable and rationale
- For an employer: this means implementing a plan to identify possible workplace hazards and carry out the appropriate corrective action to prevent accidents or injuries

OHS at SSRSB

Policy - umbrella statement of SSRSB's OHS belief, commitment, responsibilities, special recognition of Violence as a hazard.

Program – collection of elements of:

- Training and Supervision
- Written Safe Work Procedures
- Joint Occupational Health and Safety Committees (JOHSC)/Representative
- Inspections, Audits
- Reporting and Correction of Hazards
- Incident Investigations
- Records/Statistics

School Administrators' Key Due Diligence Care and Actions

- ✓ OHS Bulletin Board
- ✓ JOHS Committee / Representatives
- ✓ Hazard Reporting and Correction
- ✓ Violence in the Workplace Plans
- ✓ Incident Investigations
- ✓ Inspections
- ✓ Emergency Management Plans
- ✓ Fire Safety

Emergency Management Planning

EVACUATION:

Danger in building and everyone to leave the building for their safety.

(e.g. fire, explosion, bomb threat, chemical release in building)

RELOCATION:

After evacuation, everyone must move away from the building and go to an alternate safe location.

(e.g. unsafe to re-enter building, re-entry is prolonged and it becomes unsafe or unreasonable to wait outside)

LOCKDOWN:

Danger in the building and everyone must take refuge within the building for their safety

(e.g. violent or potentially violent individual).

HOLD & SECURE:

Danger outside the building and everyone must remain in building with access and exit restricted or controlled.

(e.g. a fight outside, an animal threat, police action in the neighborhood, a hazardous substance release outside).

Fire Safety

Resources and Records:

- Principal's Guide for Fire Safety Planning
- Fire Safety Systems Maintenance Log
- Fire Safety Systems Maintenance Information
- 5-Year Record of Fire Safety Systems Maintenance Logs

Fire Safety

Principal's Guide for Fire Safety Planning contains details on the fire safety requirements administered by the Principal:

- Annual review – staff advised of roles and responsibilities
- Fire Evacuation Plan – fire bag, drawings, special plans
- Fire Drills – person in charge/designate
- Operational requirements (occupancy loads, assemblies, combustible material, after-school use, overnight accommodations, daycares, fire safety systems, interruptions, fire reporting, and required checks and logging)

Fire Safety

Fire Safety Systems Maintenance Log and Fire Safety Systems Maintenance Information reflect the facility's fire safety maintenance requirements (Inspections & Tests):

- Fire Dept/Fire Marshal Visit Record
- Principal's Duties Review
- Weekly (recorded weekly)
- Monthly
- Quarterly
- Semi-Annually
- Annually
- Multi-Year
- Fire Drill

Playgrounds

School Role

SSRSB Role

Inspections

Repairs

Replacement

Questions?

