



Financial Statements

South Shore Regional School Board

March 31, 2017

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South Shore Regional School Board

Financial Statements

March 31, 2017

Management's Responsibility for the Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and supplementary schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Audit Committee. The Board reviews internal financial statements on a quarterly basis and external audited financial statements annually. The Audit Committee also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the South Shore Regional School Board and meet when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of the South Shore Regional School Board

Wade Tattrie, CPA CA
Director of Finance

June 28, 2017

Independent auditor's report

To the Chairperson and Members of the Board of
the South Shore Regional School Board

We have audited the accompanying financial statements of the South Shore Regional School Board, which comprise the financial position as at March 31, 2017, and the statement of operations and surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting

policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the South Shore Regional School Board as at March 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other matters

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The current year's supplementary information included in the schedules on pages 24 to 31 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the financial statements taken as a whole.



Bridgewater, Canada
June 28, 2017

Chartered Professional Accountants
Licensed Public Accountants

South Shore Regional School Board

Statement of Financial Position

As at March 31

2017

2016

Financial Assets

Cash and Cash Equivalents	\$ 525,446	\$ 407,618
Cash Held by Schools (Note 2)	2,156,125	1,850,376
	<u>\$ 2,681,571</u>	<u>\$ 2,257,994</u>
Accounts Receivable		
Province of Nova Scotia	\$ 3,430,364	\$ 3,830,764
Government of Canada	263,754	457,274
Other	791,344	496,394
	<u>\$ 4,485,462</u>	<u>\$ 4,784,432</u>
Accrued Benefit Asset (Note 3)	2,626,300	2,703,200
Receivable - Service Award Allowance (Note 7)	4,546,538	4,795,050
Receivable - Sick Leave Allowance (Note 7)	9,204,393	9,199,440
Total Financial Assets	<u>\$ 23,544,264</u>	<u>\$ 23,740,116</u>

Financial Liabilities

Accounts Payable and Accrued Liabilities - Trade	\$ 3,209,330	\$ 3,842,053
Accounts Payable and Accrued Payroll and Employee Deductions	1,920,311	1,600,409
	<u>\$ 5,129,641</u>	<u>\$ 5,442,462</u>
Payables and Accruals - Government		
Province of Nova Scotia	\$ 249,915	\$ 105,600
Government of Canada - Employee Deductions	721,096	774,841
Municipalities	69,879	42,720
Other (Government Service Organizations)	920	-
	<u>\$ 1,041,810</u>	<u>\$ 923,161</u>
Deferred Revenue (Note 8)	1,727,749	1,289,468
Retirement Obligations (Note 7)	4,546,538	4,795,050
Sick Leave Obligations (Note 7)	9,204,393	9,199,440
Total Financial Liabilities	<u>\$ 21,650,131</u>	<u>\$ 21,649,581</u>

Net Financial Assets

	<u>\$ 1,894,133</u>	<u>\$ 2,090,535</u>
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Non-Financial Assets (Note 1)

Tangible Capital Assets (Schedule C)	\$ 387,583	\$ 248,214
Inventory	239,605	208,988
Prepaid Expenses	328,846	302,255
	<u>\$ 956,034</u>	<u>\$ 759,457</u>

Accumulated Surplus (Note 1)

	<u>\$ 2,850,167</u>	<u>\$ 2,849,992</u>
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Trust Funds Under Administration (Note 4 and Schedules D and E)

Contractual Obligations (Note 5)

Commitments and Contingencies (Note 7)

On Behalf of the Board

Chairperson _____

Board Member _____

See accompanying notes to the financial statements.

South Shore Regional School Board

Statement of Operations and Surplus

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues (Schedule A)			
Province of Nova Scotia	\$ 52,844,247	\$ 53,903,702	\$ 53,384,441
Government of Canada	319,130	308,591	331,249
Municipal Contributions	18,290,800	18,290,769	17,757,955
School Based Funds (Note 2)	2,800,000	2,847,961	2,861,325
Board Operations	1,854,560	2,066,517	1,911,158
Total Revenues	<u>\$ 76,108,737</u>	<u>\$ 77,417,540</u>	<u>\$ 76,246,128</u>
Expenditures (Schedule B)			
Board Governance	\$ 203,128	\$ 282,792	\$ 217,411
Office of the Superintendent	367,416	519,455	352,982
Financial Services	722,288	712,308	720,814
Human Resource Services	583,526	566,937	619,795
School Services	56,638,632	57,506,756	56,255,168
Operations Services	14,793,747	14,885,010	15,151,891
School Based Funds (Note 2)	2,800,000	2,944,107	2,736,037
Total Expenditures	<u>\$ 76,108,737</u>	<u>\$ 77,417,365</u>	<u>\$ 76,054,098</u>
School Board Surplus	\$ -	\$ 175	\$ 192,030
Accumulated Surplus, Beginning of Year	<u>\$ -</u>	<u>\$ 2,849,992</u>	<u>\$ 2,657,962</u>
Accumulated Surplus, End of Year (Note 1)	<u>\$ -</u>	<u>\$ 2,850,167</u>	<u>\$ 2,849,992</u>

South Shore Regional School Board

Statement of Changes in Net Financial Assets

For the year ended March 31

2017

2016

	<u>Actual</u>	<u>Actual</u>
Net financial assets, beginning of year	\$ 2,090,535	\$ 2,153,911
Changes in the year		
School Board Surplus	\$ 175	\$ 192,030
Amortization of tangible capital assets	72,597	38,186
Acquisition of tangible capital assets	(211,966)	(286,400)
(Increase) decrease in inventories of supplies	(30,617)	2,338
Increase in prepaid expenses	(26,591)	(9,530)
Decrease in net financial assets	\$ (196,402)	\$ (63,376)
Net financial assets, end of year	\$ 1,894,133	\$ 2,090,535

South Shore Regional School Board

Statement of Cash Flows

For the year ended March 31

2017

2016

Increase (decrease) in cash and cash equivalents

Operating transactions

School Board Surplus	\$	175	\$	192,030
Items not affecting cash:				
Tangible capital asset amortization		72,597		38,186
	\$	<u>72,772</u>	\$	<u>230,216</u>

Changes in non-cash working capital

Decrease (increase) in accounts receivable	\$	298,970	\$	(2,088,645)
Decrease (increase) in accrued benefit asset		76,900		(377,500)
Decrease (increase) in receivable - service award allowance		248,512		(646,855)
Increase in receivable - sick leave allowance		(4,953)		(16,097)
(Increase) decrease in inventory		(30,617)		2,338
Increase in prepaid expenses		(26,591)		(9,530)
(Decrease) increase in accounts payable and accruals		(194,172)		966,103
Increase (decrease) in deferred revenue		438,281		(37,617)
(Decrease) increase in retirement obligations		(248,512)		646,855
Increase in sick leave obligations		4,953		16,097
	\$	<u>562,771</u>	\$	<u>(1,544,851)</u>

Cash provided (used) by operating activities	\$	<u>635,543</u>	\$	<u>(1,314,635)</u>
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Capital transactions

Acquisition of tangible capital assets	\$	<u>(211,966)</u>	\$	<u>(286,400)</u>
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Increase (decrease) in cash and cash equivalents	\$	<u>423,577</u>	\$	<u>(1,601,035)</u>
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Cash and cash equivalents, beginning of year	\$	<u>2,257,994</u>	\$	<u>3,859,029</u>
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Cash and cash equivalents, end of year	\$	<u>2,681,571</u>	\$	<u>2,257,994</u>
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South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

South Shore Regional School Board is an independent legal entity with an elected governing board as stipulated under the Education Act. The Board provides a full range of educational services for all instructional programs from Grade Primary through Grade 12 at public schools within Lunenburg and Queens Counties. The Board is registered as a charitable organization under the Income Tax Act and therefore, is exempt from income tax and may issue official receipts to donors for income tax purposes in accordance with Board policy.

1. Financial Reporting and Accounting Policies

These financial statements are prepared in accordance with Canadian public sector accounting standards, which for purposes of the School Board's financial statements are represented by accounting recommendations of the CPA Canada Public Sector Accounting Board (PSAB), supplemented where appropriate by other CPA Canada accounting standards or pronouncements.

These financial statements have been prepared using the following significant accounting policies:

Reporting Entity

The consolidated statement of financial position is presented using the principles of consolidation prescribed by the Department of Education. Trust funds are not included in the consolidation. For a detailed review the reader should refer to the financial statements of each fund as presented in these financial statements.

Revenues

Provincial government transfers for operating and capital purposes are recognized as revenue in the period in which all eligibility criteria and/or stipulations have been met and the amounts are authorized. Any funding received prior to satisfying these conditions is deferred until conditions have been met. When revenue is received without eligibility criteria or stipulations, it is recognized when the transfer(s) from the Province of Nova Scotia and Municipalities are authorized.

All non-government contribution or grant/revenues that are externally restricted such that they must be used for a specified purpose are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Any externally restricted receipts received before the criteria has been met is reported as a liability until the resources are used for the purpose or purposes specified.

SSRSB recognizes as revenue, the provincial government transfers representing the year over year change in accrued benefit obligations as the transfer has been authorized.

International Student Program revenues are recognized as revenue when the related service is rendered.

Rental income is recognized over the term of the lease.

Investment income is recognized as revenue in the year in which it is earned.

Expenditures

Expenditures are the cost of goods and services acquired in the period whether or not payment has been made or invoices recorded. Expenditures are recorded on the accrual basis and include the cost of supply inventories purchased during the year. Provisions are made for probable losses on certain loans, investments, accounts receivable, and contingent liabilities when it is likely that a liability exists and the amount can be reasonably determined. These provisions are updated as estimates are revised, at least annually.

Use of estimates

In preparing the Board's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and reported amounts of revenue and expenses. Actual amounts could differ from these estimates.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

1. Financial Reporting and Accounting Policies (continued)

Financial instruments

The Board's financial instruments include receivables, cash and cash equivalents, bank indebtedness, investments, payable and accruals, due to/from related parties. Unless otherwise noted, it is management's opinion that the Board is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, except for payables to related parties, for which fair value was not readily determinable.

Financial Assets

Cash and cash equivalents are recorded at cost which approximates market value. Accounts receivable are recorded at the principal amount less valuation allowances, if applicable.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and balances with banks, bank overdrafts, and highly liquid temporary money instruments with original maturities of three months or less.

Liabilities

Pension, retirement and other obligations include various employee benefits. For purposes of these financial statements, the School Board's pension liabilities are calculated using an accrued benefits actuarial method and using accounting assumptions which reflect the Board's best estimates of performance over the long-term. The net pension liabilities represent accrued pension benefits less the market related value of pension assets (if applicable) and the balance of unamortized experience gains and losses.

Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year that the related expenditures are incurred or service performed.

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into the air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability would be recorded net of any expected recoveries. A liability for remediation of contaminated sites would be recognized when all the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. The South Shore Regional School Board: a) is directly responsible; or b) accepts responsibility; and
- iv. a reasonable estimate of the amount can be made.

Net Financial Assets

Net financial assets represent the financial assets of the Board less financial liabilities.

Non-Financial Assets

Inventories are bus garage parts and bus tire inventories recorded at average cost. All other supplies and purchases are expensed.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

1. Financial Reporting and Accounting Policies (continued)

Tangible Capital Assets

Tangible capital assets have useful lives extending beyond the accounting period, are held for use in the production or supply of goods and services and are not intended for sale in the ordinary course of operations. Tangible capital assets are recorded at net historical cost, when applicable. Tangible capital assets include land, buildings, computer equipment and software, and vehicles. Tangible capital assets do not include intangibles or assets acquired by right. The buildings and school buses financed by the Province of Nova Scotia and transferred to the School Boards are not accounted for in the School Board's financial statements; rather they are included in the Province of Nova Scotia's financial statements. The Board adopted the Province of Nova Scotia's Tangible Capital Assets Accounting Policy thresholds and only those assets meeting the thresholds are recorded as additions.

The thresholds and amortization rates (declining balances) as defined in the policy are as follows:

	<u>Threshold</u>	<u>Rates</u>
Buildings	\$250,000	5%
Building Improvements	\$150,000	5%
Leasehold Improvements	\$150,000	Lease term (SL)
Computer Hardware	\$25,000	50%
Motor Vehicles	\$15,000	35%
Major Equipment	\$50,000	20%
Furniture, Equipment & Technology	\$300,000	30%
Software	\$250,000	50%

Prepaid Expenses and Inventories

Prepaid expenses are cash disbursements for goods or services, other than tangible capital assets and inventories of supplies, of which some or all will provide economic benefits in one or more future periods. The prepaid amount is recognized as an expense in the year the good or service is used or consumed.

Accumulated Surplus

Accumulated Surplus represents the financial assets and non-financial assets of the School Board less liabilities. This represents the accumulated balance of net surplus arising from the operations of the Board and school generated funds. The designation of Accumulated Surplus is as follows:

	<u>2017</u>	<u>2016</u>
Operating-Unrestricted, Beginning of Year	\$ 1,154,616	\$ 1,087,874
School Board Surplus	175	192,030
	<u>\$ 1,154,791</u>	<u>\$ 1,279,904</u>
Operating Surplus (Deficit)-Designated to School Funds	96,146	(125,288)
Operating-Unrestricted, End of Year	<u>\$ 1,250,937</u>	<u>\$ 1,154,616</u>
School Funds-Restricted, Beginning of Year	\$ 1,695,376	\$ 1,570,088
School Funds-Restricted, (Deficit) Surplus for Year	(96,146)	125,288
School Funds-Restricted, End of Year	<u>\$ 1,599,230</u>	<u>\$ 1,695,376</u>
Accumulated Surplus, End of Year	<u>\$ 2,850,167</u>	<u>\$ 2,849,992</u>

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

2. Cash Held by Schools

These financial statements include school generated funds arising from certain school and student activities that are controlled and administered by each school, but for which the Board is accountable. Revenue from school funds is recognized as the funds are received. School funded activity expenditures are recorded as the funds are expended. School Generated Funds include the revenues and expenditures and fund balances of various organizations that exist at the school level under the jurisdiction of the School Board. Changes in cash held by schools are as follows:

	<u>2017</u>	<u>2016</u>
Balance, beginning of year excluding deferred	\$ 1,850,376	\$ 1,570,088
Additions to School Generated Funds	2,847,961	2,861,325
School Funded Activity Expenditures	<u>(2,944,107)</u>	<u>(2,736,037)</u>
Net School Generated Funds for Year	<u>(96,146)</u>	125,288
Balance Before Deferred	1,754,230	1,695,376
Change in Deferred Revenue (Note 8)	<u>401,895</u>	155,000
Balance, end of year	<u>\$ 2,156,125</u>	<u>\$ 1,850,376</u>

3. Defined Benefit Pension Plans

Details on the defined benefit plans were provided by Morneau Shepell on April 5, 2017 and have been determined by them in accordance with PS 3250 for the South Shore Regional School Board C.U.P.E. Staff Pension Plan (the "CUPE Plan") and the South Shore Regional School Board Support Staff Pension Plan (the "Support Staff Plan").

Plan assets used for purposes of the accounting valuation were based on the market value of assets as at December 31, 2015 and December 31, 2016, as presented in the financial statements provided by Desjardins Financial Security as at those dates. These assets were then adjusted for amounts in transit. Contributions to the Plans, benefits and investment earnings were determined from the financial statements.

To calculate the Plan's liabilities, Morneau Shepell used the Plan provisions as at December 31, 2016.

The most recent valuations of the Plans for funding purposes were performed on December 31, 2013. The next funding valuation of the plan is required to be completed for December 31, 2016. This report was not available as of the date of the audit report.

The following table summarizes the actuarial assumptions and methods used for the valuation:

Actuarial Cost Method	Projected Unit Credit prorated on service
Discount Rate	5.00% per year
Expected Return on Plan Assets	5.00% per year
Salary Increases	2.75% per year
Interest Credited on Employee Contributions	5.00% per year
Mortality	CPM-2014 Public Mortality Table with generational projection using improvement scale CPM-B with size adjustment factors Sex distinct No pre-retirement mortality

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

3. Defined Benefit Pension Plans (continued)

Termination of Employment	<u>Age</u>	<u>Termination</u>
	25	20.0%
	30	11.2%
	35	6.3%
	40	3.4%
	45	1.8%
	50	1.2%
	55	0.7%
Termination Election	50% of terminated members elect a deferred pension	
Discount Rate for members assumed to elect a commuted value transfer upon termination	4.25%	
Disability	None	
Retirement: CUPE Plan	Age 65 (or in one year, later)	
Support Staff Plan	Age 60 (or in one year, later)	
Administrative Expenses	Implicitly recognized in the discount rate	

The following table shows the CUPE and Support Staff Plans' pension expense for the 2017 fiscal year, and the accrued benefit asset/(liability) as at March 31, 2017.

Fiscal 2017 Expense	CUPE	Support Staff	Total
Service Cost (net of employee contributions)	\$ 398,400	\$ 659,700	\$ 1,058,100
Amortization of Actuarial Losses/(Gains)	37,200	46,100	83,300
Pension Interest Expenditure/Expense:			
Interest Cost on the Accrued Benefit Obligation	736,600	1,156,300	1,892,900
Expected Return on Plan Assets	(758,100)	(1,207,900)	(1,966,000)
Total 2017 Pension Expense	\$ 414,100	\$ 654,200	\$ 1,068,300
Expected Average Remaining Service Lifetime	12 years	11 years	
 Development of Accrued Benefit Asset/(Liability) as at March 31, 2017	 CUPE	 Support Staff	 Total
Accrued Benefit Asset (Liability) as at March 31, 2016	\$ 989,100	\$ 1,714,100	\$ 2,703,200
Fiscal 2017 (Expense) Income	(414,100)	(654,200)	(1,068,300)
Fiscal 2017 School Board Contributions	351,400	640,000	991,400
 Accrued Benefit Asset (Liability) as at March 31, 2017	 \$ 926,400	 \$ 1,699,900	 \$ 2,626,300

The following table shows the disclosure figures (assets and accrued benefit obligation) as at the end of fiscal 2017 (i.e. measured at December 31, 2016), and the reconciliation of the accrued benefit asset (liability) as at that date. The assets are actual market value as at December 31, 2016, adjusted for amounts in transit.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

3. Defined Benefit Pension Plans (continued)

Reconciliation of Accrued Benefit Asset (Liability) as at March 31, 2017

	CUPE	Support Staff	Total
Pension Fund Assets	\$ 16,847,700	\$ 27,223,900	\$ 44,071,600
Less: Accrued Benefit Obligation	15,461,100	24,542,800	40,003,900
Funded Status as at March 31, 2017	1,386,600	2,681,100	4,067,700
Plus: Unamortized Actuarial Losses/(Gains)	(545,500)	(1,144,400)	(1,689,900)
Plus: Employer Contributions January to March 2017	85,300	163,200	248,500
Accrued Benefit Asset (Liability) as at March 31, 2017	\$ 926,400	\$ 1,699,900	\$ 2,626,300

Other Pension Plans

The School Board's teaching staff is covered by a pension plan established by the Province of Nova Scotia pursuant to the Teachers' Pension Act. Employer contributions for these employees are provided directly by the Province of Nova Scotia. The pension costs and obligations related to these plans are the direct responsibility of the Province.

Accordingly, no costs or liabilities related to this plan are included in the Board's financial statements. Some non-teaching employees are covered by a multi-employer pension plan by the Nova Scotia School Board Association.

4. Trust Funds Under Administration

Trust fund assets administered by the School Board are identified in Schedule D. The Trust funds represent capital contributed in trust as well as income thereon. The Trust funds are used primarily to provide scholarships for eligible students or for expenditures for specifically, designated purposes.

5. Contractual Obligations

Contractual obligations over \$100,000 in total in future years are as follows:

	Rental Leases
2018	\$ 118,840
2019	39,612
Total	\$ 158,452

6. Legal

There are several outstanding grievances and claims against the Board. The outcomes of these grievances and claims are not determinable. Any settlements resulting from arbitration or resolution of these claims will be treated as a charge to operations in the period the settlement occurs.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies

I. Service Awards - Teachers

For all service on or before July 31, 2000, under the terms of agreements with local units of the Nova Scotia Teachers' Union, the Board is required to pay a service award to each teacher who accumulates a minimum of fifteen years' service with the Board. The amounts of the awards are as follows:

Queens District	0.45 of 1% of a TC5 - MAX per year of service (maximum 35 years)
Lunenburg District	\$200 per year of service (maximum 35 years)

For all service commencing on or after August 1, 2000 under the terms of agreement with the NSTU and the Province of Nova Scotia, the Board is required to pay a service award to each teacher who accumulates a minimum of fifteen years' service with the Board. The amount of the award is as follows: .75 of 1% for each year of service with the Board multiplied by the annual salary rate on the last day of employment with the Board.

For all service commencing on or before August 1, 2002 under the terms of agreement with the NSTU and Province of Nova Scotia the Board is required to pay a service award to each teacher who accumulates a minimum of ten years of service with the Board. The amount of the award is as follows: 1% of each year of service with the Board to a maximum of 30 years multiplied by the annual salary rate (including any administration allowance) on the last day of employment with the Board.

The Province of Nova Scotia assumed responsibility for the payment of Service Awards for teachers effective April 1, 2002. The Board has recorded a service award and interest expense for the service awards for teachers, as provided by the Province of Nova Scotia.

The valuations and extrapolations reflect the benefit provisions of the retirement allowance programs as of the measurement date with the possible exception that the actuary was directed by the Province of Nova Scotia to reflect the freeze of service accrual under the retirement allowance programs as at April 1, 2015. The actuarial valuations noted the collective agreements that incorporate the service freeze under the retirement allowance programs have not been ratified as of the date of their report. Based on correspondence with the Province of Nova Scotia, it was the actuaries understanding that it was the Government's assertion that the changes to freeze service under the retirement allowance programs as at April 1, 2015 are virtually definitive based on the steps it has put in place. As per provincial direction, a curtailment of the retirement allowance programs was reflected as at April 1, 2015 as provided in the actuary calculation and disclosures for Fiscal 2016. Should this not be the case, the calculation and disclosures will need to be revised along with those provided for Fiscal 2016.

Section 3250 requires that all unamortized gains and losses be recognized on plan curtailment. Actuarial gains and losses that are revealed after the plan curtailment are to be amortized over the expected average remaining service life ("EARSL") of active employees.

Eckler Ltd. provided the Province with post-retirement benefit disclosures as at March 31, 2017 under section 3250 of the CPA Canada Public Sector Accounting Handbook.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

Actuarial Assumptions

Discount Rate on Liabilities:	<ul style="list-style-type: none"> • 3.71% per annum for fiscal 2015/16 expense determination and March 31, 2016 benefit obligation • 3.59% per annum for fiscal 2016/17 expense determination, March 31, 2017 benefit obligation 																								
Retirement Age:	<ul style="list-style-type: none"> • March 31, 2016 benefit obligation and fiscal 2016/17 expense determination, March 31, 2017 benefit obligation: 50% at Rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service 																								
Mortality:	<ul style="list-style-type: none"> • No pre-retirement mortality assumed 																								
Withdrawal Prior to Retirement:	<ul style="list-style-type: none"> • No termination prior to retirement assumed 																								
Salary Growth Rate:	<ul style="list-style-type: none"> • 2.25% per annum, plus promotional scale for March 31, 2015 benefit obligation and fiscal 2015/16 expense determination. • 0% at April 1, 2015, 0% at April 1, 2016, 1% at April 1, 2017, 1.5 % at April 1, 2018, 0.5% at March 31, 2019, 2% per annum beginning April 1, 2019 plus revised promotional scale for March 31, 2016 benefit obligation, fiscal 2016/17 expense determination, March 31, 2017 benefit obligation • Promotional Scale <table border="1"> <thead> <tr> <th>Age Group</th> <th>Annual Increase 2015/16</th> <th>Annual increase 2016/17</th> </tr> </thead> <tbody> <tr> <td>< 30</td> <td>2.75%</td> <td>3.25%</td> </tr> <tr> <td>30 – 34</td> <td>2.25%</td> <td>2.75%</td> </tr> <tr> <td>35 – 39</td> <td>1.75%</td> <td>2.25%</td> </tr> <tr> <td>40 – 44</td> <td>1.25%</td> <td>1.75%</td> </tr> <tr> <td>45 – 49</td> <td>0.75%</td> <td>1.25%</td> </tr> <tr> <td>50 – 59</td> <td>0.25%</td> <td>0.75%</td> </tr> <tr> <td>60 +</td> <td>0%</td> <td>0%</td> </tr> </tbody> </table>	Age Group	Annual Increase 2015/16	Annual increase 2016/17	< 30	2.75%	3.25%	30 – 34	2.25%	2.75%	35 – 39	1.75%	2.25%	40 – 44	1.25%	1.75%	45 – 49	0.75%	1.25%	50 – 59	0.25%	0.75%	60 +	0%	0%
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50 – 59	0.25%	0.75%																							
60 +	0%	0%																							

Continuity of Service Award Allowance Liability - Teachers

	<u>2017</u>	<u>2016</u>
Opening Benefit Obligation, beginning of the year	\$ 4,559,779	\$ 4,361,520
Current Service Cost	-	110,100
Interest on Obligation	158,945	170,693
Impact of Curtailment	-	165,800
Other (past service, transfer, etc.)	-	188,100
Less: Benefits Paid	(381,440)	(302,034)
Actuarial Losses (Gains)	364,900	(134,400)
Closing Benefit Obligation, end of year	\$ 4,702,184	\$ 4,559,779
Pension Assets, at market related values	-	-
Funded Status - (Deficiency)	(4,702,184)	(4,559,779)
Unamortized Actuarial Losses (Gains)	239,460	(134,400)
Accrued Benefit Liability - Teachers	\$ (4,462,724)	\$ (4,694,179)

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

II. Service Awards – Non-Teachers

Morneau Shepell has prepared disclosure figures under PS 3250 of the CPA Canada Public Sector Accounting Handbook. Retiring allowance benefit descriptions and copies of the relevant parts of the collective agreements and letters of understanding for the different boards and union/non-union groups were provided by the Province of Nova Scotia ("the Province").

The valuations and extrapolations reflect the benefit provisions of the retirement allowance programs as of the measurement date with the possible exception that the actuary was directed by the Province of Nova Scotia to reflect the freeze of service accrual under the retirement allowance programs as at April 1, 2015. The actuarial valuations noted the collective agreements that incorporate the service freeze under the retirement allowance programs have not been ratified as of the date of their report. Based on correspondence with the Province of Nova Scotia, it was the actuaries understanding that it was the Government's assertion that the changes to freeze service under the retirement allowance programs as at April 1, 2015 are virtually definitive based on the steps it has put in place. As per provincial direction, a curtailment of the retirement allowance programs was reflected as at April 1, 2015 as provided in the actuary calculation and disclosures for Fiscal 2016. Should this not be the case, the calculation and disclosures will need to be revised along with those provided for Fiscal 2016.

The calculations have been carried out based on the data provided by the Province of Nova Scotia and only those employees vested in the retirement allowance benefits as at April 1, 2015 have been included in the valuation. This information was supplemented by data supplied by the individual boards.

All assumptions used in the Retiring Allowance valuation have been chosen by the Province. The assumptions are summarized in the table below.

Valuation Date	March 31, 2015
Annual Discount Rate	3.59% per annum
Annual Salary Increases (includes 0.5% merit and 0.5% productivity)	1.0% at April 1, 2015 1.0% at April 1, 2016 2.0% at April 1, 2017 2.5% at April 1, 2018 3.5% at April 1, 2019 3.0% per annum from April 1, 2020 onwards
Termination	Nil
Mortality	Nil
Retirement Age	10% at age 59 20% at age 60 10% at each age 61-64 50% at each age 65-69 100% at age 70 However: 20% each year on or after earliest unreduced retirement date if it is greater, and 40% at 35 years of service Earliest unreduced date is the earlier of age 60 with 2 years of service or age 50 with 80 points (55 with 85 points if hired on or after April 6, 2010)

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

Continuity of Service Award Liability - Non-Teachers	<u>2017</u>	<u>2016</u>
Opening Benefit Obligation, beginning of the year	\$ 113,909	\$ 144,522
Current Service Cost	-	-
Interest on Obligation	3,707	3,629
Impact on curtailment	-	(52,711)
Other (Past Service, Transfers, etc.)	-	6,006
Less: Benefits Paid	(23,119)	-
Actuarial (Gains) Losses	5,640	12,463
Closing Benefit Obligation, end of year	<u>100,137</u>	<u>113,909</u>
Pension Assets, at market related values	-	-
Funded Status - Surplus (Deficiency)	(100,137)	(113,909)
Unamortized Actuarial (Gains) Losses	<u>16,323</u>	<u>12,463</u>
Accrued Benefit Liability - Non-Teachers	<u>(83,814)</u>	<u>\$ (101,446)</u>
Summary of Retirement Obligations	<u>2017</u>	<u>2016</u>
Service Awards - Teachers	\$ 4,462,124	\$ 4,694,179
Service Awards - Non-Teachers	<u>83,814</u>	<u>101,446</u>
Total Retirement Obligations	<u>\$ 4,546,538</u>	<u>\$ 4,795,625</u>

The Board has recognized in these financial statements the liability associated with service awards earned by staff. The Board has recorded a corresponding receivable from the Province of Nova Scotia which has assumed responsibility for the liability up to March 31, 2017.

III. Collective Agreements and other Terms and Conditions of Employment

The provincial collective agreement with the NSTU expires July 31, 2019.

The local collective agreement with the NSTU expires July 31, 2019.

The collective agreement with the NSGEU expired on March 31, 2015.

The collective agreement with SEIU expired March 31, 2015.

The collective agreement with CUPE expired March 31, 2015.

The Non-Union Terms and Conditions of Employment expired February 7, 2016.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

IV. Sick Leave – Teachers

The Board provides benefits for sick leave for teaching staff under the following conditions:

- (a) Full time teachers are entitled to twenty (20) days sick leave in each school year. Teachers who are not full time will receive a pro-rated amount of days.
- (b) Teachers may accumulate 100% of their unused current sick days up to a maximum of 195 days in a sick leave bank.
- (c) Accumulated sick leave cannot be used until the current year's sick leave (20 days per school year) has been expended.
- (d) Accumulated sick leave benefits are not paid out on termination, retirement or resignation.

Eckler Ltd. provided the Province with updated sick leave benefit disclosures as at March 31, 2017 under section 3250 of the CPA Canada Public Sector Accounting Handbook.

Actuarial Assumptions

Discount Rate on Liabilities:	<ul style="list-style-type: none"> • 3.71% per annum for fiscal 2015/16 expense determination and March 31, 2016 benefit obligation • 3.59% per annum for fiscal 2016/17 expense determination, March 31, 2017 benefit obligation
Retirement Age:	<ul style="list-style-type: none"> • March 31, 2016 benefit obligation, fiscal 2016/17 expense determination, March 31, 2017 benefit obligation: 50% at Rule of 85, remainder at earlier of 35 years of credited service, age 62 with 10 years of credited service, and age 65 with 2 years of credited service
Mortality:	<ul style="list-style-type: none"> • 100% of CPM-2014 Public with future mortality improvements according to scale CPM-B
Withdrawal Prior to Retirement:	<ul style="list-style-type: none"> • 5% per annum in first 2 years of employment

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

Salary Growth Rate:	<ul style="list-style-type: none"> • 2.25% per annum plus promotional scale for fiscal 2015/16 expense determination. • 0% at April 1, 2015, 0% at April 1, 2016, 1% at April 1, 2017, 1.5% at April 1, 2018, 0.5% at March 31, 2019, 2% per annum beginning April 1, 2019 plus a revised promotional scale for March 31, 2016 benefit obligation, March 31, 2017 benefit obligation • Promotional Scale 																																			
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60 +	0%	0%																																		
Current Year Sick Leave Utilization:	<ul style="list-style-type: none"> • Each year, full time employees are expected to use sick time accrued during the school year as follows: <ul style="list-style-type: none"> - 7.6 days per school year for males - 8.8 days per school year for females • The expected net sick leave accrual for a full time employee is 20 days less the expected current year sick leave used (i.e. 12.4 days for males and 11.2 days for females) • Current year utilization assumption developed from analysis of the sick leave usage of the Nova Scotia Teachers during fiscal years 2011-12, 2012-13 and 2013-14 																																			
Sick Leave Bank Utilization:	<ul style="list-style-type: none"> • The probability that an employee uses a portion of their accumulated sick leave bank during a year and the average number of sick leave bank days used during a year for those who use their sick leave is as follows: <table border="1"> <thead> <tr> <th data-bbox="488 1293 878 1335">Age Group</th> <th data-bbox="878 1293 1175 1335">Probability of Usage</th> <th data-bbox="1175 1293 1474 1335">Sick Bank Days Used</th> </tr> </thead> <tbody> <tr> <td data-bbox="488 1335 878 1367">Males under 30</td> <td data-bbox="878 1335 1175 1367">6.3%</td> <td data-bbox="1175 1335 1474 1367">9.7 days</td> </tr> <tr> <td data-bbox="488 1367 878 1398">Males 30 – 39</td> <td data-bbox="878 1367 1175 1398">6.2%</td> <td data-bbox="1175 1367 1474 1398">12.7 days</td> </tr> <tr> <td data-bbox="488 1398 878 1430">Males 40 – 49</td> <td data-bbox="878 1398 1175 1430">7.5%</td> <td data-bbox="1175 1398 1474 1430">20.8 days</td> </tr> <tr> <td data-bbox="488 1430 878 1461">Males 50 – 59</td> <td data-bbox="878 1430 1175 1461">13.1%</td> <td data-bbox="1175 1430 1474 1461">39.1 days</td> </tr> <tr> <td data-bbox="488 1461 878 1493">Males 60 & over</td> <td data-bbox="878 1461 1175 1493">21.7%</td> <td data-bbox="1175 1461 1474 1493">25.1 days</td> </tr> <tr> <td data-bbox="488 1493 878 1524">Females under 30</td> <td data-bbox="878 1493 1175 1524">15.4%</td> <td data-bbox="1175 1493 1474 1524">10.8 days</td> </tr> <tr> <td data-bbox="488 1524 878 1556">Females 30 – 39</td> <td data-bbox="878 1524 1175 1556">14.9%</td> <td data-bbox="1175 1524 1474 1556">14.6 days</td> </tr> <tr> <td data-bbox="488 1556 878 1587">Females 40 – 49</td> <td data-bbox="878 1556 1175 1587">11.2%</td> <td data-bbox="1175 1556 1474 1587">18.6 days</td> </tr> <tr> <td data-bbox="488 1587 878 1619">Females 50 – 59</td> <td data-bbox="878 1587 1175 1619">14.5%</td> <td data-bbox="1175 1587 1474 1619">28.0 days</td> </tr> <tr> <td data-bbox="488 1619 878 1650">Females 60 & over</td> <td data-bbox="878 1619 1175 1650">17.2%</td> <td data-bbox="1175 1619 1474 1650">28.1 days</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Sick leave bank utilization assumption developed from analysis of the sick leave usage of the Nova Scotia Teachers during fiscal years 2011-12, 2012-13, and 2013-14 			Age Group	Probability of Usage	Sick Bank Days Used	Males under 30	6.3%	9.7 days	Males 30 – 39	6.2%	12.7 days	Males 40 – 49	7.5%	20.8 days	Males 50 – 59	13.1%	39.1 days	Males 60 & over	21.7%	25.1 days	Females under 30	15.4%	10.8 days	Females 30 – 39	14.9%	14.6 days	Females 40 – 49	11.2%	18.6 days	Females 50 – 59	14.5%	28.0 days	Females 60 & over	17.2%	28.1 days
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Females 50 – 59	14.5%	28.0 days																																		
Females 60 & over	17.2%	28.1 days																																		

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

	<u>2017</u>	<u>2016</u>
Continuity of Sick Leave Liability - Teachers		
Opening Benefit Obligation, beginning of the year	\$ 6,826,290	\$ 6,715,000
Current Service Cost	322,500	317,100
Interest on Obligation	244,778	254,690
Impact of Plan Amendment	-	-
Other (Past Service, Transfers, etc.)	-	-
Less: Sick Leave Taken	(475,000)	(475,000)
Actuarial (Gains) Losses	68,300	14,500
Closing Benefit Obligation, end of year	<u>6,986,868</u>	<u>6,826,290</u>
Pension Assets, at market related values	-	-
Funded Status – (Deficiency) Surplus	<u>(6,986,868)</u>	<u>(6,826,290)</u>
Unamortized Actuarial (Gains) Losses	<u>(1,316,507)</u>	<u>(1,489,470)</u>
Accrued Benefit Liability	<u>\$ (8,303,375)</u>	<u>\$ (8,315,760)</u>

V. Sick Leave – Non-Teaching

Morneau Shepell provided to the Province of Nova Scotia on January 20, 2017 the requested financial disclosure figures related to the Sick Leave Benefit (the “Sick Leave”) to Non-Teaching employees of all School Boards in Nova Scotia for the fiscal year ending March 31, 2017 (“fiscal 2017”). The accounting results are based on the understanding of the methods prescribed under Section PS 3255 of the CICA Public Sector Accounting Handbook (“PS 3255”) which applies to sick leave and severance benefits.

Sick Leave historical data for the fiscal years 2012 to 2015 was also provided by the Province. This data was then used to develop an assumption for excess usage (i.e. hours of sick leave used in a given year in excess of the sick leave accrued that year) by age group which was then used in the calculation of the Accrued Benefit Obligation (“ABO”) and annual current service cost.

Valuation Date:	March 31, 2015					
Annual Discount Rate:	3.59% per annum					
Annual Salary Increases (includes 0.5% merit)	1.0% at April 1, 2015 1.0% at April 1, 2016 2.0% at April 1, 2017 3.0% at April 1, 2018 3.5% at April 1, 2019 3.0% per annum from April 1, 2020 onwards					
Sample Net Excess Utilization Rate of Sick Leave:	Age	Hours	Age	Hours	Age	Hours
	20	3.9	40	7.8	60	28.2
	25	4.8	45	8.7	65	36.9
	30	5.8	50	11.0	70	45.5
	35	6.8	55	19.6		
Termination:	Nil					
Mortality Pre-Retirement:	Nil					

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

7. Commitments and Contingencies (continued)

Retirement Age:	10% at age 59 20% at age 60 10% at each age 61-64 50% at each age 65-69 100% at age 70 <u>However:</u> 20% each year on or after earliest unreduced retirement date if it is greater, and 40% at 35 years of service Earliest unreduced date is the earlier of age 60 with 2 years of service or age 50 with 80 points (55 with 85 points if hired on or after April 6, 2010)
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Continuity of Sick Leave Liability - Non-Teachers

	<u>2017</u>	<u>2016</u>
Opening Benefit Obligation, beginning of the year	\$ 917,696	\$ 876,705
Current Service Cost	121,993	119,075
Interest on Obligation	32,812	32,903
Impact of Plan Amendment	-	-
Other (Past Service, Transfers, etc.)	-	-
Less: Sick Leave Taken	(140,938)	(128,883)
Actuarial (Gains) Losses	46,282	17,896
Closing Benefit Obligation, end of year	\$ 977,845	\$ 917,696
Pension Assets, at market related values	-	-
Funded Status - Surplus (Deficiency)	(977,845)	(917,696)
Unamortized Actuarial (Gains) Losses	76,827	34,016
Accrued Benefit Liability	\$ (901,018)	\$ (883,680)

Summary of Sick Leave Obligations

	<u>2017</u>	<u>2016</u>
Sick Leave – Teachers	\$ 8,303,375	\$ 8,315,760
Sick Leave - Non-Teachers	901,018	883,680
Total Sick Leave Obligations	\$ 9,204,393	\$ 9,199,440

The Board has recognized in these financial statements, the liability associated with accumulated sick leave earned by staff. The Board has recorded a corresponding receivable from the Province of Nova Scotia which has assumed responsibility for the liability up to March 31, 2017.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

8. Deferred Revenue

Deferred Revenue as of March 31:	<u>2017</u>	<u>2016</u>
Teachers PD Fund	\$ 61,637	\$ 3,125
International Student Program	207,578	358,269
School Generated Funds (Note 2)	556,895	155,000
Programs - Province of Nova Scotia	901,639	773,074
Total	<u>\$ 1,727,749</u>	<u>\$ 1,289,468</u>

9. Bank Indebtedness

The Board has utilized the available operating line of credit during the fiscal year with the Canadian Imperial Bank of Commerce. There was no outstanding balance at fiscal year-end.

10. Financial instrument risk management

Credit risk

Credit risk is the risk of financial loss to the School Board if a debtor fails to make payments when due. The School Board is exposed to this risk relating to its receivables.

Receivables are ultimately due from the government. Credit risk is mitigated by management review of aging and collection of receivables and billings. The School Board recognizes a specific allowance for doubtful accounts when management considers the expected amounts to be recovered is lower than the actual receivable.

The School Board measures its exposure to credit risk based on how long the amounts have been outstanding. An impairment allowance is set up based on the authority's historical experience regarding collections.

The School Board mitigates credit risk by ensuring that grants are entered into by way of a contract and by continuous monitoring of outstanding balances to ensure collection is timely. Management closely evaluates the collectability of its receivables and maintains provisions for potential credit losses, which are assessed on a regular basis.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of market factors. Market factors include three types of risk: interest rate risk, currency risk and equity risk. The School Board is not exposed to significant currency or equity risk as it does not transact materially in foreign currency or hold equity financial instruments.

South Shore Regional School Board

Notes to the Financial Statements

March 31, 2017

10. Financial instrument risk management (continued)

Interest rate risk

Interest rate risk is the potential for financial loss caused by fluctuations in fair value or future cash flows of financial instruments because of changes in market interest rates.

The School Board is exposed to this risk through its variable interest bearing bank overdraft. However, management does not feel that this represents a material risk to the School Board as fluctuations in market interest rates would not materially impact future cash flows and operations relating to the bank overdraft.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

Liquidity risk

Liquidity risk is the risk that the school board will not be able to meet all cash outflow obligations as they come due. The school board mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining a bank overdraft credit facility if unexpected cash outflows arise.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

All accounts payable and accrued liabilities are due within a one year period with the exception of post-employment benefits and compensated absences.

11. Comparative figures

Certain of the prior year figures have been reclassified to conform with the financial statement presentation adopted for the current year.

South Shore Regional School Board

Schedule A - Supplementary Details of Revenues

For the year ended March 31

	2017		2016
	Budget	Actual	Actual
Province of Nova Scotia			
Operating	\$ 44,824,500	\$ 44,824,500	\$ 46,287,600
Teacher Salary Accrual		1,223,100	(193,000)
Restricted	7,727,290	7,529,457	7,230,041
Capital	59,800	59,800	59,800
Other	232,657	266,845	-
	<u>\$ 52,844,247</u>	<u>\$ 53,903,702</u>	<u>\$ 53,384,441</u>
Government of Canada			
First Nations/Other	\$ 319,130	\$ 308,591	\$ 331,249
	<u>\$ 319,130</u>	<u>\$ 308,591</u>	<u>\$ 331,249</u>
Municipal Contributions-Mandatory	\$ 18,290,800	\$ 18,290,769	\$ 17,757,955
	<u>\$ 18,290,800</u>	<u>\$ 18,290,769</u>	<u>\$ 17,757,955</u>
School Based Funds (Note 2)	\$ 2,800,000	\$ 2,847,961	\$ 2,861,325
	<u>\$ 2,800,000</u>	<u>\$ 2,847,961</u>	<u>\$ 2,861,325</u>
Board Operating			
Board Generated-Other	\$ 1,834,560	\$ 2,055,844	\$ 1,897,130
Interest/Investment	14,000	10,571	10,861
Sale of Assets	6,000	102	3,167
	<u>\$ 1,854,560</u>	<u>\$ 2,066,517</u>	<u>\$ 1,911,158</u>
Total Revenues	<u>\$ 76,108,737</u>	<u>\$ 77,417,540</u>	<u>\$ 76,246,128</u>

South Shore Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

	2017		2016	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	
<u>Board Governance</u>				
Salaries	\$ 119,879	\$ 132,908	\$ 112,174	
Benefits	7,474	7,344	7,055	
Travel	8,650	7,246	8,687	
Contracted Services	10,000	18,448	7,577	
Supplies/Materials	12,000	8,121	12,818	
Professional Development	500	(26,167)	24,475	
NSSBA Dues	44,625	44,625	44,625	
Election costs	-	90,267	-	
Total Board Governance	<u>\$ 203,128</u>	<u>\$ 282,792</u>	<u>\$ 217,411</u>	
<u>Office of the Superintendent</u>				
Office of the Superintendent				
Travel	\$ 9,000	\$ 9,141	\$ 7,888	
Supplies/Materials	2,200	3,469	1,941	
Professional Development	7,000	1,931	8,491	
	<u>\$ 18,200</u>	<u>\$ 14,541</u>	<u>\$ 18,320</u>	
Communications				
Salaries	\$ 16,976	\$ 16,524	\$ 23,580	
Benefits	2,340	2,363	2,382	
Supplies/Materials	2,000	1,268	3,170	
	<u>\$ 21,316</u>	<u>\$ 20,155</u>	<u>\$ 29,132</u>	
Regional Management				
Salaries	\$ 199,281	\$ 185,915	\$ 186,057	
Benefits	19,819	19,970	10,917	
Travel	300	85	297	
Contracted Services	67,000	227,512	59,222	
Supplies/Materials	41,500	51,277	49,596	
Professional Development	-	-	(559)	
	<u>\$ 327,900</u>	<u>\$ 484,759</u>	<u>\$ 305,530</u>	
Total Office of the Superintendent	<u>\$ 367,416</u>	<u>\$ 519,455</u>	<u>\$ 352,982</u>	
<u>Financial Services</u>				
Salaries	\$ 854,735	\$ 839,369	\$ 858,870	
Benefits	203,689	196,664	198,037	
Travel	3,500	10,711	13,777	
Contracted Services	32,000	41,248	32,040	
Repairs/Maintenance	2,000	2,978	2,788	
Supplies/Materials	4,479	3,611	4,559	
Professional Development	6,185	5,883	3,720	
Insurance	77,700	70,268	66,122	
Other Expenses	(462,000)	(458,424)	(459,099)	
Total Financial Services	<u>\$ 722,288</u>	<u>\$ 712,308</u>	<u>\$ 720,814</u>	

South Shore Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

	2017		2016	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	
<u>Human Resource Services</u>				
Salaries	\$ 361,618	\$ 369,863	\$ 386,303	
Benefits	115,858	105,753	127,924	
Travel	12,500	9,347	13,997	
Contracted Services	7,000	-	-	
Repairs/Maintenance	29,000	30,015	24,825	
Supplies/Materials	9,550	12,278	18,372	
Professional Development	48,000	39,681	48,374	
Total Human Resources	\$ 583,526	\$ 566,937	\$ 619,795	
<u>School Services</u>				
School Services Administration				
Salaries	\$ 1,127,599	\$ 1,089,023	\$ 1,144,835	
Benefits	83,987	81,931	77,668	
Travel	30,000	29,711	41,806	
Supplies/Materials	42,000	53,904	90,022	
Professional Development	7,500	1,910	3,531	
	\$ 1,291,086	\$ 1,256,479	\$ 1,357,862	
School Costs				
Salaries	\$ 45,269,853	\$ 46,207,525	\$ 44,985,789	
Benefits	4,117,972	4,108,633	3,843,192	
Travel	38,300	30,545	36,671	
Contracted Services	194,200	178,920	186,096	
Repairs/Maintenance	-	8,018	917	
Supplies/Materials	378,209	348,381	339,546	
Professional Development	27,700	22,229	29,294	
Bank/Interest Costs	-	277,591	461,915	
	\$ 50,026,234	\$ 51,181,842	\$ 49,883,420	
School Services Professional Development				
Salaries	\$ 98,762	\$ 99,786	\$ 108,751	
Benefits	444	7,134	7,767	
Repairs/Maintenance	5,212	5,297	9,700	
Professional Development	386,855	317,971	378,815	
	\$ 491,273	\$ 430,188	\$ 505,033	
International Students				
Salaries	\$ 327,364	\$ 305,656	\$ 298,417	
Benefits	24,136	24,690	23,868	
Travel	48,000	39,102	38,041	
Contracted Services	892,300	855,313	818,172	
Supplies/Materials	117,500	96,785	103,834	
Professional Development	2,000	3,155	2,183	
	\$ 1,411,300	\$ 1,324,701	\$ 1,284,515	

South Shore Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Special Education			
Salaries	\$ 1,323,358	\$ 1,292,137	\$ 1,133,821
Benefits	111,321	107,900	72,651
Travel	52,000	47,656	34,968
Repairs/Maintenance	12,000	13,260	5,140
Supplies/Materials	40,941	40,371	31,224
Professional Development	14,500	11,748	5,280
	<u>\$ 1,554,120</u>	<u>\$ 1,513,072</u>	<u>\$ 1,283,084</u>
Program Grants			
Travel	\$ 50,500	\$ 109,880	\$ 101,028
Contracted Services	155,000	140,523	149,402
Repairs/Maintenance	21,958	899	381,536
Conveyance	4,000	-	-
Supplies/Materials	1,630,661	1,540,174	1,302,582
Professional Development	2,500	8,348	6,706
Insurance	-	650	-
	<u>\$ 1,864,619</u>	<u>\$ 1,800,474</u>	<u>\$ 1,941,254</u>
Total School Services	<u>\$ 56,638,632</u>	<u>\$ 57,506,756</u>	<u>\$ 56,255,168</u>
<u>Operational Services</u>			
Operations Administration			
Salaries	\$ 463,050	\$ 494,945	\$ 492,660
Benefits	102,390	107,177	102,643
Travel	16,000	16,101	18,478
Contracted Services	29,500	13,100	26,733
Vehicle Expenses	8,500	7,491	6,472
Supplies/Materials	6,900	12,491	8,814
Professional Development	4,700	3,479	2,252
	<u>\$ 631,040</u>	<u>\$ 654,784</u>	<u>\$ 658,052</u>
Property Services			
Salaries	\$ 2,847,978	\$ 2,778,936	\$ 2,878,836
Benefits	723,957	692,045	706,404
Travel	9,000	3,997	9,182
Contracted Services	839,500	807,909	855,786
Repairs/Maintenance	643,600	916,667	875,178
Vehicle Expenses	70,700	71,652	90,011
Supplies/Materials	261,900	348,434	327,974
Utilities	1,954,500	1,768,493	1,935,205
Professional Development	13,300	7,872	8,761
Insurance	203,400	203,870	199,818
TCA Expense	50,000	49,643	38,186
Other Expenses (Recoveries)	(316,801)	(322,874)	(322,627)
	<u>\$ 7,301,034</u>	<u>\$ 7,326,644</u>	<u>\$ 7,602,714</u>

South Shore Regional School Board
Schedule B - Supplementary Details of Expenditures

For the year ended March 31

2017

2016

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Student Transportation			
Salaries	\$ 3,262,627	\$ 3,145,256	\$ 3,222,515
Benefits	797,678	775,683	766,676
Travel	30,600	38,471	31,519
Contracted Services	62,500	64,452	53,264
Repairs/Maintenance	34,000	126,259	50,222
Vehicle Expenses	1,261,700	1,227,820	1,337,253
Conveyance	150,000	92,944	145,486
Supplies/Materials	45,900	49,975	47,767
Professional Development	19,000	25,312	29,732
Insurance	70,220	70,219	71,200
TCA Expense	20,000	22,954	-
	<u>\$ 5,754,225</u>	<u>\$ 5,639,345</u>	<u>\$ 5,755,634</u>
Technology Services			
Salaries	\$ 533,603	\$ 534,920	\$ 584,461
Benefits	142,662	140,697	150,947
Travel	10,000	10,165	14,017
Contracted Services	181,834	200,268	-
Vehicle Expenses	-	68	-
Repairs/Maintenance	-	-	77,137
Supplies/Materials	235,849	376,573	302,980
Professional Development	3,500	1,546	5,949
	<u>\$ 1,107,448</u>	<u>\$ 1,264,237</u>	<u>\$ 1,135,491</u>
Total Operational Services	<u>\$ 14,793,747</u>	<u>\$ 14,885,010</u>	<u>\$ 15,151,891</u>
School Based Funds			
School Based Funds (Note 2)	\$ 2,800,000	\$ 2,944,107	\$ 2,736,037
	<u>\$ 2,800,000</u>	<u>\$ 2,944,107</u>	<u>\$ 2,736,037</u>
Total Expenditures	<u>\$ 76,108,737</u>	<u>\$ 77,417,365</u>	<u>\$ 76,054,098</u>

South Shore Regional School Board
Schedule C - Supplementary Details of Tangible Capital Assets

For the year ended March 31

	<u>Land, Buildings and Improvements</u>	<u>Major Equipment</u>	<u>Computer Hardware</u>	<u>Vehicles</u>	<u>2017 Total</u>	<u>2016 Total</u>
<u>Cost of Tangible Assets</u>						
Opening Costs	\$ -	\$ 286,400	\$ -	\$ 118,419	\$ 404,819	\$ 118,419
Additions	-	211,966	-	-	211,966	286,400
Disposals	-	-	-	-	-	-
Closing Costs	<u>\$ -</u>	<u>\$ 498,366</u>	<u>\$ -</u>	<u>\$ 118,419</u>	<u>\$ 616,785</u>	<u>\$ 404,819</u>
 <u>Accumulated Amortization</u>						
Opening Balance	\$ -	\$ 38,186	\$ -	\$ 118,419	\$ 156,605	\$ 118,419
Disposals	-	-	-	-	-	-
Amortization Expense	-	72,597	-	-	72,597	38,186
Closing Balance	<u>\$ -</u>	<u>\$ 110,783</u>	<u>\$ -</u>	<u>\$ 118,419</u>	<u>\$ 229,202</u>	<u>\$ 156,605</u>
Net Book Value (NBV)	<u>\$ -</u>	<u>\$ 387,583</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 387,583</u>	<u>\$ 248,214</u>

South Shore Regional School Board

Schedule D - Trust Funds Balance Sheet

As at March 31

2017

2016

Assets

Cash and cash equivalents (Note 4)	<u>\$ 871,049</u>	<u>\$ 634,226</u>
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Equity

Reserve for scholarships		
Teachers' Scholastic Scholarship	\$ 2,633	\$ 2,698
Josephine Christie Fredea Award	1,433	1,420
South Shore District Memorial Scholarship	26,540	33,027
Murray Barkhouse Scholarship Fund	6,171	6,113
Robert Hirtle Memorial Fund	657	1,622
Dr. K.C. Marfatia Ghandi Scholarship Fund	18,338	18,166
W.G.L. Hirtle Scholarship	85,477	86,492
Elinor Muir Leary Scholarship	10,091	9,997
Irene and Derrell Ernst Scholarship	5,007	5,035
David Lowe Scholarship	9,005	9,119
Clara Quinlan Scholarship	5,035	4,987
Monte Oickle Scholarship	3,374	3,343
Colleen Finck Memorial	87,958	92,109
Paul Eisnor Memorial	985	875
Timothy Daniels Memorial	6,006	6,447
Sylvia Weagle Bursary	28,916	28,646
Dr. J.C. Wickwire	177	176
M. Ernst MacLeod	4,891	4,845
Colleen Finck Memorial - Acadia	12,594	17,450
Erma Westhaver Loomis	35,805	35,839
John S. Derrick	9,889	10,292
Caterina Cushing	12,542	12,423
Margaret Marshall	1,031	1,021
Teachers Centre	8,295	8,217
Jerome A. Tanner Scholarship	1,545	1,531
Tech Refresh-Bayview	58,294	74,488
Tech Refresh-Aspotogan	10,151	8,727
David K Berkshire Scholarship	9,476	11,377
Annette V. McNeil (Wamboldt) Memorial	2,961	2,933
Charles Andrews Memorial	82	379
Norm Johnston PVEC Memorial	5,050	5,500
F. Homer Zwicker Memorial	27,463	27,702
Inez Morse Putnam	63,524	63,924
Dr. J. Murray Beck Scholarship	24,610	25,225
Acadia Broadcasting	5,129	4,578
Dr Charles Uhlman	4,174	5,130
Cynthia & James Snyder Scholarship	5,110	2,373
Capt Earle Wagner	1	-
Agnes & Glynne Lloyd Scholarship	195,629	-
St Matthew's Anglican Church	75,000	-
	<u>\$ 871,049</u>	<u>\$ 634,226</u>

On Behalf of the Board

Chairperson _____

Board Member _____

South Shore Regional School Board
Schedule E - Supplementary Details of Trust Funds

For the year ended March 31, 2017

	Balance Beginning of Year	Additions	Interest	Disbursements	Balance End of Year
Teachers' Scholastic Scholarship	\$ 2,698	\$ 2,558	\$ 27	\$ 2,650	\$ 2,633
Josephene Christee Fredea Award	1,420		13		1,433
South Shore District Memorial Scholarship	33,027	10,446	317	17,250	26,540
Murray Barkhouse Scholarship Fund	6,113		58		6,171
Robert Hirtle Memorial Fund	1,622	1,025	10	2,000	657
Dr. K.C. Marfatia Ghandi Scholarship Fund	18,166		172		18,338
W.G.L. Hirtle Scholarship	86,492		810	1,825	85,477
Elinor Muir Leary Scholarship	9,997		94		10,091
Irene and Derrell Ernst Scholarship	5,035		47	75	5,007
David Lowe Scholarship	9,119	100	86	300	9,005
Clara Quinlan Scholarship	4,987		48		5,035
Monte Oickle Scholarship	3,343		31		3,374
Colleen Finck Memorial	92,109		849	5,000	87,958
Paul Eisnor Memorial	875	200	10	100	985
Timothy Daniels Memorial	6,447		59	500	6,006
Sylvia Weagle Bursary	28,646		270		28,916
Dr. J.C. Wickwire	176		1		177
M. Ernst MacLeod	4,845		46		4,891
Colleen Finck Memorial-Acadia	17,450		144	5,000	12,594
Erma Westhaver Loomis	35,839		341	375	35,805
John S. Derrick	10,292		97	500	9,889
Caterina Cushing	12,423		119		12,542
Margaret Marshall	1,021		10		1,031
Teachers Centre	8,217		78		8,295
Jerome A. Tanner Scholarship	1,531		14		1,545
Tech Refresh-Bayview	74,488	56,604	486	73,284	58,294
Tech Refresh-Aspotogan	8,727	32,408	85	31,069	10,151
David K Berkshire Scholarship	11,377		99	2,000	9,476
Annette V. McNeil (Wamboldt) Memorial	2,933		28		2,961
Charles Andrews Memorial	379		3	300	82
Norm Johnston PVEC Memorial	5,500		50	500	5,050
F. Homer Zwicker Memorial	27,702		261	500	27,463
Inez Morse Putnam	63,924		600	1,000	63,524
Dr. J. Murray Beck Scholarship	25,225		235	850	24,610
Acadia Broadcasting	4,578	2,500	51	2,000	5,129
Dr Charles Uhlman	5,130		44	1,000	4,174
Cynthia & James Snyder Scholarship	2,373	4,200	37	1,500	5,110
Capt Earle Wagner	-	200	1	200	1
Agnes & Glynne Lloyd Scholarship	-	195,000	629	-	195,629
St Matthew's Anglican Church	-	75,000	-	-	75,000
	\$ 634,226	\$ 380,241	\$ 6,360	\$ 149,778	\$ 871,049