

## Educational Leave Written Application Rubric

<b>Categories</b>	<b>Level 4</b>	<b>Level 3</b>	<b>Level 2</b>	<b>Level 1</b>
<b>Purpose of the Leave</b>	Proposal clearly outlines educational leave objectives.	Proposal outlines educational leave objectives.	Proposal somewhat outlines educational leave objectives.	Proposal vaguely outlines educational leave objectives.
<b>Description of the program</b>	Proposal includes a detailed description of the program of study and timelines that are appropriate.	Proposal includes a description of the program of study and timelines that are appropriate.	Proposal includes only a description of the program of study and/or timelines that are appropriate.	Proposal does not include a detailed description of the program of study and/or timelines that are appropriate.
<b>Relationship to teaching position</b>	Proposal clearly highlights how the leave relates to the work of the teacher applying.	Proposal highlights how the leave relates to the work of the teacher applying.	Proposal somewhat highlights how the leave relates to the work of the teacher applying.	Proposal vaguely highlights how the leave relates to the work of the teacher applying.
<b>Impact on the learning</b>	Proposal includes a detailed description of how the leave will benefit students, educational programming, and/or staff in the future.	Proposal includes a description of how the leave will benefit students, educational programming, and/or staff in the future.	Proposal includes somewhat of description of how the leave will benefit students, or educational programming, and/or staff in the future.	Proposal does not include a description of how the leave will benefit students, or educational programming, and/or staff in the future.
<b>Link to SSRCE priorities</b>	Proposal clearly identifies the Centre's current PD priorities and relates them to the purpose of the leave.	Proposal identifies the Centre's current PD priorities and relates them to the purpose of the leave.	Proposal identifies the Centre's current PD priorities and/or relates them to the purpose of the leave.	Proposal does not identify the Centre's current PD priorities and/or relates them to the purpose of the leave.
<b>Relevant professional contributions and experience</b>	Proposal clearly demonstrates current or future teaching practices are related to the purpose of the leave.	Proposal demonstrates current or future teaching practices are related to the purpose of the leave.	Proposal somewhat demonstrates current or future teaching practices are related to the purpose of the leave.	Proposal vaguely demonstrates current or future teaching practices are related to the purpose of the leave.