

**BUS EVACUATION PROCEDURES**

**FOR STUDENTS WITH MOBILITY/SAFETY LIMITATIONS**

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| Student’s Name:       Bus Number: am       pm  Parent’s Name:       Contact Number:  Emergency Name:       Contact Number: |

**Bus evacuation plans need to be bus or student specific and developed with school staff, parents, appropriate support staff, and bus drivers on an annual basis.**

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| **Situation** | **Action** | **Special Considerations** |
| Bus immobilized with no potential risk to passengers. | All students are evacuated using the usual evacuation procedures. (Policy 500.5) All children who do not require assistance will be evacuated first, then evacuate the child with the least impairment moving to the greatest impairment. | List any special considerations: |
| The bus is immobilized with immediate risk to passengers. Unable to use wheelchair ramps due to emergency nature of the evacuation. | The bus driver with support from PSA and/or bus monitor.    (Support Staff)  Will evacuate    (Student’s Name)  The student will be evacuated through the closet safe exit and taken to the designated meeting area, see Policy 500.5. | Children will be evacuated according to the level of assistance required.   1. No assistance required 2. Guided assistance such as those who are visually impaired 3. Moderate assistance 4. Extensive assistance such as those in a wheel chair   Equipment such as a wheel chair will remain on the bus. |
| Non-emergency circumstance and the bus driver determines that support is needed to evacuate the student, i.e. the wheel chair ramp is non-functional and driver is the only adult. | The bus driver will immediately contact the dispatcher and request appropriate assistance. If dispatcher contacts 911, they must declare “non-emergency support is required.” Dispatcher will immediately contact the child’s parents or designated contact. Parents need to set up and appropriate transfer plan for the student following removal from the bus. If parent or designated contact cannot be contacted, follow Policy 500.5 for safe student transfer (e.g. transfer to another bus). | If the child is transported by emergency vehicle, there will be a charge. If child is picked up at the bus site once safely removed, there is no charge to the family. |

**Student Specific Concerns:**

☐ **Plan Approved by Administration**

☐ **Plan Approved by Resource Teacher**

**Dated:**

**\*Please Note:** If the bus is delayed for any reason, guardians will be permitted access to their child to administer and requires prescription medication, as long as it is deemed safe by the person in charge.

☐ Attached to TIENET Transportation Form