

## **Conference Grants (Within the Maritime Provinces)**

*Includes conferences, workshops, seminars/webinars, institutes, NSELC or similar modules, or clinics.*

### **Eligibility**

- Permanent, probationary, or term contract teacher with the SSRCE at the time of application and the beginning and ending dates of the event.
- The PD shall be related to the work the teacher is responsible or may be reasonably be expected to be responsible for in the future.

### **Application Procedure**

- Submit completed Conference Grant (Within the Maritime Provinces) Application Form available on the Regional Centre's website.

### **Expenses (Maximum allowance of \$800.00 per school year)**

(Conference Grant Expense Claim for Within & Outside the Maritimes)

- Conference registration (excluding membership fee)
- Travel by car at the current rate paid by the SSRCE
- Transportation tolls
- Meals at the current rate paid by the SSRCE, if not included in the registration fee
- Lodging, to a maximum of \$150.00 per night when the conference is more than 50 km from the teacher's residence
- Parking fees to a maximum of \$30.00 per day
- Substitute costs, if necessary (not included in the \$800.00 maximum allowance)
- Receipts are required for all expenses other than meals and kms
- Receipts for conference registration / attendance **must** be in the name of the participating teacher.
- Maximum of six (6) days of replacement teacher coverage under this grant per school year.