

# Employment Information

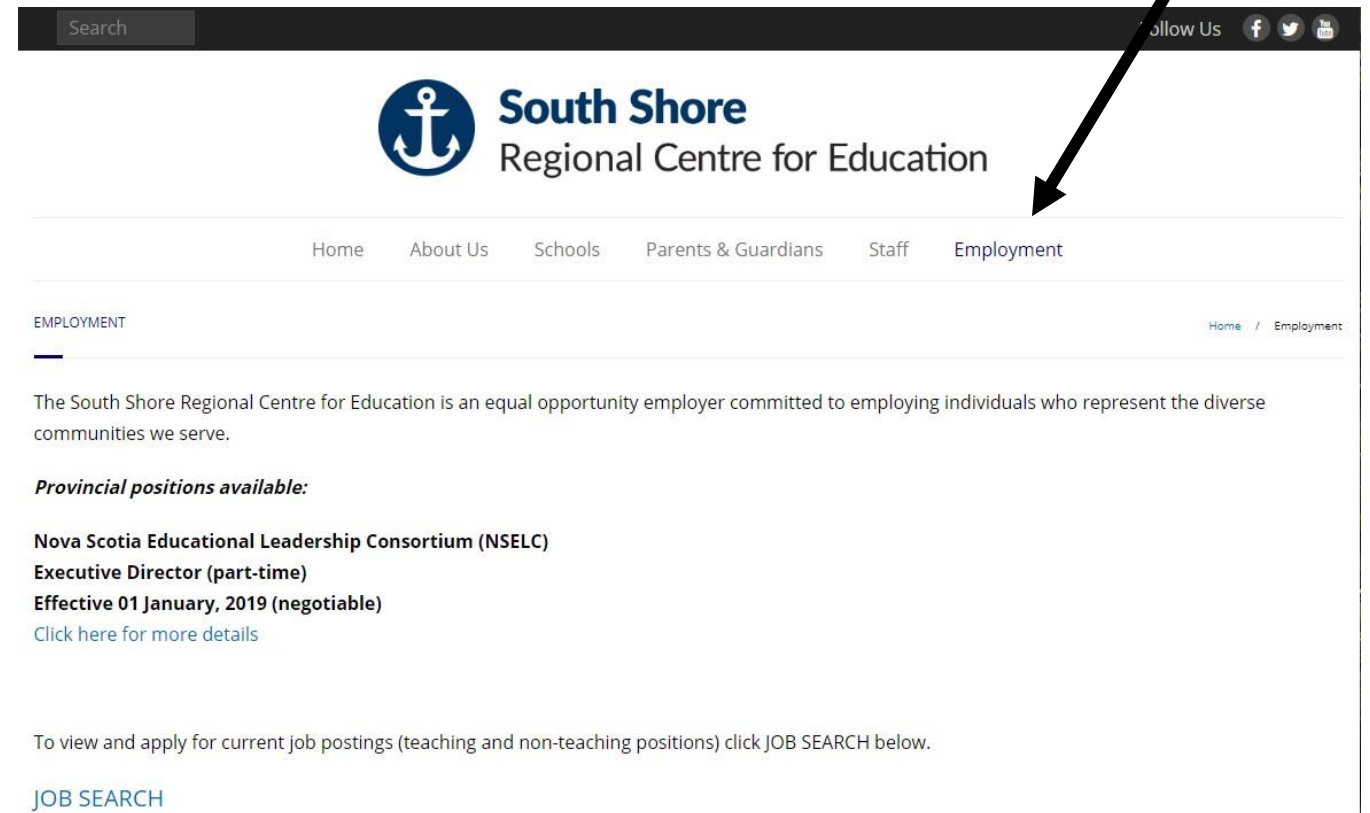
How to Apply for Open Positions or Substitute Work



**South Shore**  
Regional Centre for Education

# Search / Apply for an Open Position

1. Navigate to [ssrce.ca](http://ssrce.ca)



The screenshot shows the website's header with a search bar and social media icons. The main navigation menu includes Home, About Us, Schools, Parents & Guardians, Staff, and Employment. The Employment page is active, displaying the following content:

EMPLOYMENT Home / Employment

The South Shore Regional Centre for Education is an equal opportunity employer committed to employing individuals who represent the diverse communities we serve.

**Provincial positions available:**

**Nova Scotia Educational Leadership Consortium (NSELC)**  
**Executive Director (part-time)**  
**Effective 01 January, 2019 (negotiable)**  
[Click here for more details](#)

To view and apply for current job postings (teaching and non-teaching positions) click JOB SEARCH below.

[JOB SEARCH](#)

# Search / Apply for an Open Position

2. Click on Employment

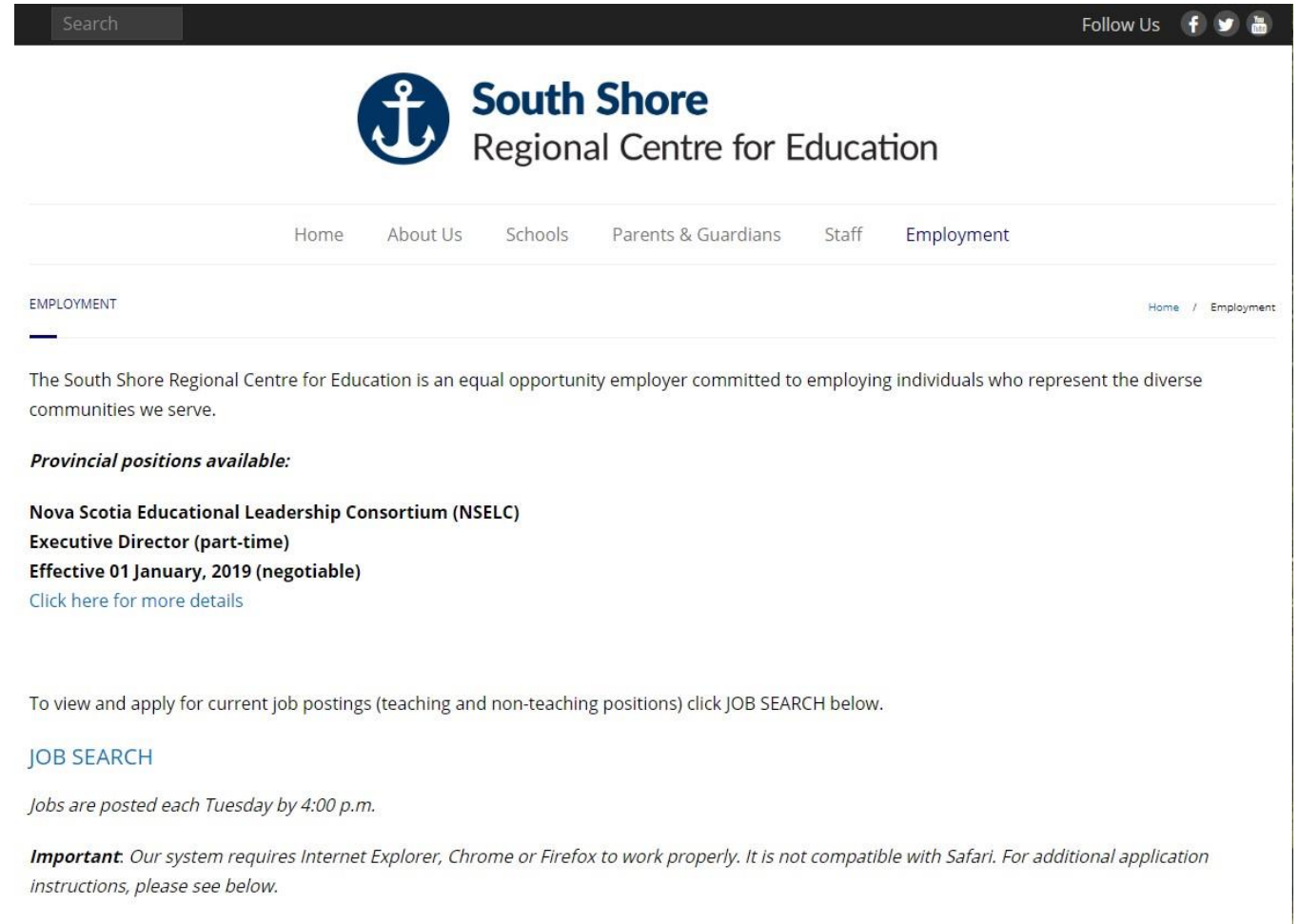


**South Shore**




Regional Centre for Education


# Search / Apply for an Open Position

## 3. Click on 'JOB SEARCH'



The screenshot shows the website's navigation menu with 'Home', 'About Us', 'Schools', 'Parents & Guardians', 'Staff', and 'Employment'. The 'EMPLOYMENT' section is active, displaying a paragraph about the organization's commitment to diversity, a list of provincial positions available (including an Executive Director role), and a 'JOB SEARCH' link. A large black arrow points from the text '3. Click on 'JOB SEARCH'' to the 'JOB SEARCH' link on the website.

Search Follow Us   

 **South Shore**  
Regional Centre for Education

[Home](#) [About Us](#) [Schools](#) [Parents & Guardians](#) [Staff](#) [Employment](#)

EMPLOYMENT [Home](#) / [Employment](#)

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[JOB SEARCH](#)

*Jobs are posted each Tuesday by 4:00 p.m.*

**Important.** Our system requires Internet Explorer, Chrome or Firefox to work properly. It is not compatible with Safari. For additional application instructions, please see below.

# Search / Apply for an Open Position

4. To search Teaching Positions, select

Home About Us Schools Parents & Guardian

JOB SEARCH

**Career Opportunities**

Welcome to the South Shore Regional School Board's online application tool. We are currently offering exciting employment opportunities in several functional areas. To quickly see a list of available job positions use the search functionality below.

There are currently a total of **12** open job(s).

Description Keywords:

Union:  (dropdown menu open showing: SEIU, Non Union, NSTU, Other)

Location:  (dropdown menu open showing: Any, Aspotogan Consolidated Elementary School, Bayview Community School, Big Tancook Elementary School)

Department:  (dropdown menu open showing: Any, Administrative Services, Finance, Human Resources)

Posting Type:  (dropdown menu open showing: Permanent, Vacant (Permanent), Temporary Assignment, Term)



# Search / Apply for an Open Position

option.

5. Filter by location if you wish.

6. Click Search.

Once you click search, all the current teaching jobs will be visible. Follow the links to search through postings, create or login to your account and apply for postings.



# Search / Apply for an Open Position

For assistance with applications contact:

Natasha Sode: [nsode@ssrce.ca](mailto:nsode@ssrce.ca) 902-541-3022 or

Shelley Britten: [sbritten@ssrce.ca](mailto:sbritten@ssrce.ca) 902-541-3046



**South Shore**

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# Need More Information?

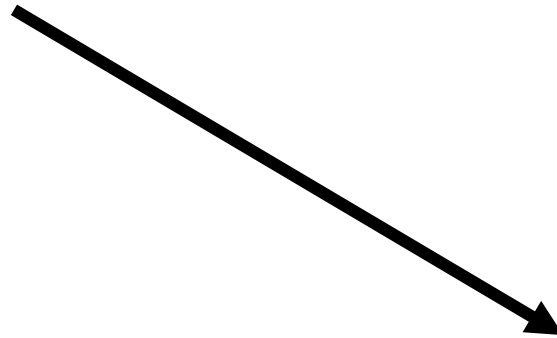


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# Check out our hiring guide!



Home About Us Schools Parents & Guardians Staff Employment

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If you prefer to apply manually, print the appropriate application form from the links below and mail, fax or hand deliver your application to the Regional Office.

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*Teaching Positions:*

[Application Guide for Teaching Positions](#)

[Staffing Timeline 2018-2019 – Updated June 13, 2018](#)



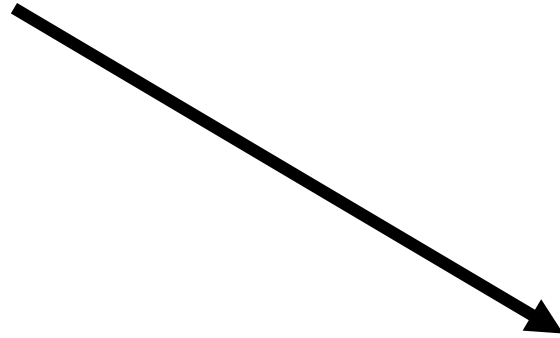
# When Do We Hire?



**South Shore**

Regional Centre for Education

# Check out our Hiring Timelines Document!



Home About Us Schools Parents & Guardians Staff Employment

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EMPLOYMENT Home / Employment

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*Teaching Positions:*

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[Staffing Timeline 2018-2019 – Updated June 13, 2018](#)



# Apply to be a Substitute Teacher

1. To apply for a Substitute Teaching position, follow steps 1 – 6 of “Search / Apply for an Open Position” on this document.
2. Click on the Substitute Teacher link.
3. Submit your application. Please take note of all the necessary documentation you will need to submit.
4. Once you are already on our substitute list, you do not need to reapply.

