



Through the Years Early Learning Centre www.throughtheyears.ca

"To nurture curious minds and kind hearts by providing quality care and education."

20 Pte. Richard Green Lane Hubbards, Nova Scotia, B0J 1T0 Phone: 1-902-857-1777 Fax: 1-902-857-1776

After School Program Leaders Job Posting

Employer: Through the Years Early Learning Centre

Position: After School Program Leader

Type: First of September-end of June (contract)

Location: Aspotogan Consolidated Elementary School (A.C.E.S.)

Hours: Average of 20 hours/week

Salary: \$16.00-\$20.00 commensurate with experience

Deadline for Applying : July 15, 2023

Through the Years Early Learning Centre is a high quality childcare provider located in Hubbards, Nova Scotia. Since 2002, our emphasis on outdoor play and access to stunning natural play spaces has made Through the Years a place where children and educators alike are able to grow and thrive together.

Through the Years is seeking two energetic, reliable leaders to manage its ACES "Adventure Club". Reporting to the Director, the After School Program Leaders will be responsible for creating a safe, fun, and inclusive environment for all participants.

Through the Years' Adventure Club has been made possible through a joint partnership with the Department of Communities, Culture, Tourism and Heritage and the Department of Education and Early Childhood Development. The Adventure Club program will support the key guiding pillars of the "Nova Scotia Let's Get Moving" action plan which include:

- 24-hour movement guidelines
- Outdoor play
- Physical Literacy
- Inclusive and Cultural responsive practices.

The Adventure Club will encourage energetic play in both indoor and outdoor environments. In addition, sedentary time will be limited, and screen time will not be offered.



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Responsibilities:

- Fostering positive relationships with children ages 3.8-12 years.
- Responsible for the care, nurturing, supervision and safety of all participants
- Communicating and strengthening relationships with parents and guardians
- Planning and facilitating programs aligned with Through the Years' values and that facilitate growth and development in: Movement & Physical Activity, Physical Literacy, Outdoor Play, and Inclusion and Cultural Development
- Actively engaging in programs with children to promote participation
- Ensuring spaces are clean and tidy during programming and at end of day
- Submitting incident reports to Director
- Maintaining confidentiality
- Communicate needs to Director and/or SSRCE BAP Facilitator
- Maintain positive relationships with teammates, families, and other stakeholders
- Attend monthly staff development meeting (paid for time)

Skills & Qualifications:

- Experience working with children ages 3.8-12 years of age
- Ability to adapt and think quickly in high energy, fast paced, stressful situations
- Experience planning and implementing programs with youth
- Excellent communication and conflict resolution skills
- Academic experience in Early Childhood Education or Recreation an asset (or equivalent)

Additional Requirements:

- Available for program hours, (2:00-5:30p.m.) on days in which there is school. Available earlier on embedded as well. Available for meetings as needed. If school is closed, you do not work and are not paid.
- Clear Vulnerable Sector Search
- Child Abuse Register Check
- Emergency First Aid Level "C" with Infant and Child CPR/AED
- NS-BAP Training within first three months of employment

Why Work with Through the Years?

In addition to Through the Years' leading expertise in childhood development, this is an exciting time to grow with us. Though the Years A.C.E.S. Adventure Club falls under the launch of NS-BAP, a provincial initiative with the goal of providing after school care to all families in Nova Scotia. NS-BAP offers additional training, support and resources to develop



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skills and networks in the sectors of Early Childhood Education and Recreation throughout the province. Join our team as we strive to build something great!

If you have any questions, or would like to apply, please forward a resume and cover letter to Mary Ellen M. Shatford, Director at throughtheyears-director@hotmail.com or call (902) 857-1777.