



VEHICLE IDLING
GOVERNANCE POLICY

CONTENTS

- 1.0 PRINCIPLES**
- 2.0 POLICY FRAMEWORK**
- 3.0 AUTHORIZATION**

1.0 PRINCIPLES

- 1.1.** The South Shore Regional Centre for Education (SSRCE) supports healthy learning and working environments for all students and staff. The SSRCE believes that vehicle exhaust is a large contributor to pollution and harmful to the environment.
- 1.2.** Excessive idling increases this pollution and has an adverse effect on the health of individuals. Studies have shown that shutting off the engine if the vehicle is going to be idling for more than a minute or two has no detrimental effects to the vehicles operation and can result in considerable energy savings. The SSRCE insists that no vehicles should be idling unnecessarily on school property.

2.0 POLICY FRAMEWORK

- 2.1.** This policy complies with the Education Act and other related provincial acts and policies.
 - 2.1.1.** Motor Carrier Act for the Province of Nova
 - 2.1.2.** URB Regulations

3.0 AUTHORIZATION

The Regional Executive Director is authorized to issue procedures in support of this policy.

VEHICLE IDLING

ADMINISTRATIVE PROCEDURES

CONTENTS

1.0 PROCEDURES

2.0 RESPONSIBILITIES

1.0 PROCEDURES

- 1.1. Drivers operating SSRCE vehicles are instructed that their vehicles must not be left idling unnecessarily on school property.
- 1.2. Any contracted service vehicles will follow the same policy and procedure while on SSRCE property.
- 1.3. Drivers operating SSRCE vehicles are instructed to reduce idling at any time while operating a vehicle.
- 1.4. Where practical, signs will be posted requesting drivers to “PLEASE TURN OFF YOUR ENGINE”.
- 1.5. Schools are encouraged to establish an active anti-idling awareness campaign for their school and community and to provide regular reminders in their school publications.
- 1.6. SSRCE requires that all busses use engine block heaters from November to April. Timers may be used for this purpose and should be set for three to four hours before the start of the AM route.
- 1.7. Extension cords for the block heaters will be supplied by the SSRCE.
- 1.8. Buses should be parked within a reasonable distance to a suitable outlet, preferably within 30 meters.
- 1.9. Outlets for the purpose of supplying power to the block heater should be of ample size and in a good state of repair.
- 1.10. Drivers operating buses equipped with diesel fired auxiliary heaters will be instructed on the proper use of this equipment and encouraged to use them whenever required.
- 1.11. Engine pre-heaters will be maintained following regularly scheduled planned maintenance.
- 1.12. Drivers are instructed to report any problems relating to winter starting/warm-up to dispatch or maintenance.
- 1.13. Engine warm-up must be kept to a reasonable period of time, and would include sufficient time for defrosting of the windshield.
- 1.14. During colder weather engines will be warmed as per manufacturer’s recommendations; however, extended periods of unnecessary idling cannot be tolerated.
- 1.15. Manufacturers “anti-idling” devices and applicable programming will be enabled at all times.
- 1.16. Exceptions to parts of this policy may be granted to special needs requirements.
- 1.17. In the event of a mechanical problem which may prevent a bus from restarting once shut down, direction will be provided by authorized transportation staff.

2.0 RESPONSIBILITIES

It shall be the responsibility of the Regional Executive Director to ensure these administrative procedures are followed.