

Submit your application to the PD Committee to SSRCE Regional Office or by email (nstupdcomm@ssrce.ca).

South Shore Regional NSTU Article 60 Professional Development Fund Application Form – Educational Leave of One Year

- Please review the guidelines and rubric for Educational Leaves of One Year prior to submitting your application.
- Please consult monthly application deadlines and meeting dates in the guidelines of the PD Committee on the SSRCE website, as **late applications will not be accepted by the Committee.**

Name		Vendor Number
Civic Address		
Primary Work Location	Contract Status	Permanent
Current Assignment	Work- Related Email	
Purpose of Leave		Years Employed by SSRCE

Previous Educational Leaves		
School Year	Number of Days in Leave	Purpose of Leave

Applicant's Signature	Date
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Supervisor Signature	Date
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Approval		
Regional Executive Director's Signature	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date
<i>The Regional Executive Director's signature approves the teacher to be away from their assignment only. Reimbursement of any costs associated with the leave must be approved by the Professional Development Committee.</i>		
PD Committee Co-Chair's Signature	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date

OFFICE ONLY

<input type="checkbox"/> Received <input type="checkbox"/> Processed <input type="checkbox"/> Held
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