South Shore Regional Centre for Education

Student Transportation Protocol RPRT320

SOUTH SHORE REGIONAL CENTRE FOR EDUCATION
ADMINISTRATIVE PROCEDURE

Appendix "B"
School Bus Unacceptable Behavior Reporting Form

Student's Name: _____ School: _____

Date: _____ Time: _____ Route #: _____ Driver's Name: _____

Section I: (Driver's Use Only)

The conduct of the above student is reported as being below standards required for the safety and welfare of the students riding the bus for the following:

- ☐ **Bullying/Cyberbullying**
- ☐ **Discriminatory Behavior**
- ☐ **Illegal Activity**
- ☐ **Insubordination**
- ☐ **Physical Violence**
- ☐ **Racist Behavior**
- ☐ **Repeated Tobacco/E Cig use**
- ☐ **Sexual Assault**
- ☐ **Sexual Misconduct**
- ☐ **Possession/Use of Alcohol, Cannabis, Illegal drugs/weapons**
- ☐ **Vandalism**
- ☐ **Verbal Abuse**
- ☐ **Inappropriate Language**
- ☐ **Interruption of the learning environment**
- ☐ **Physical Aggression**
- ☐ **Threatening Behavior**
- ☐ **Unapproved use of mobile device**
- ☐ **Sexual Harassment**

Description of unacceptable behavior (Be Specific)

Previous interventions completed by the driver:

Please check which ones apply — Date Completed:

- ☐ Mandatory Seat Assignment _____
- ☐ Verbal Reminder _____
- ☐ Talked Privately with Student _____
- ☐ Form Sent to School Administrator _____

_____ _____

Bus Driver Signature — Date Submitted

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Section II: (Administrator's Use Only)

Action Taken by School:

☐Talked to Student ☐ Parent Notified ☐ Warning ☐Conference with Bus Driver

☐Suspension — 1st day of Suspension_____

☐Entered in Power School

☐Referral to RCH if indicated

Administrator's Comments: (if using loss of privileges please define)

Administrator's Signature

Date

Copies to:

☐Parent/Guardian ☐Bus Driver ☐ RED
(for situations where a suspension is imposed)